



**SRI LANKA INSTITUTE OF ADVANCED  
TECHNOLOGICAL EDUCATION**

**ANNUAL REPORT 2015**



**MINISTRY OF HIGHER EDUCATION**



# **ANNUAL REPORT**

**2015**



**SRI LANKA INSTITUTE OF ADVANCED TECHNOLOGICAL EDUCATION**





## Our Envisioned Future

### Vision

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To become the centre of excellence in technological education in Sri Lanka with a wide spread network covering all provinces.

### Mission

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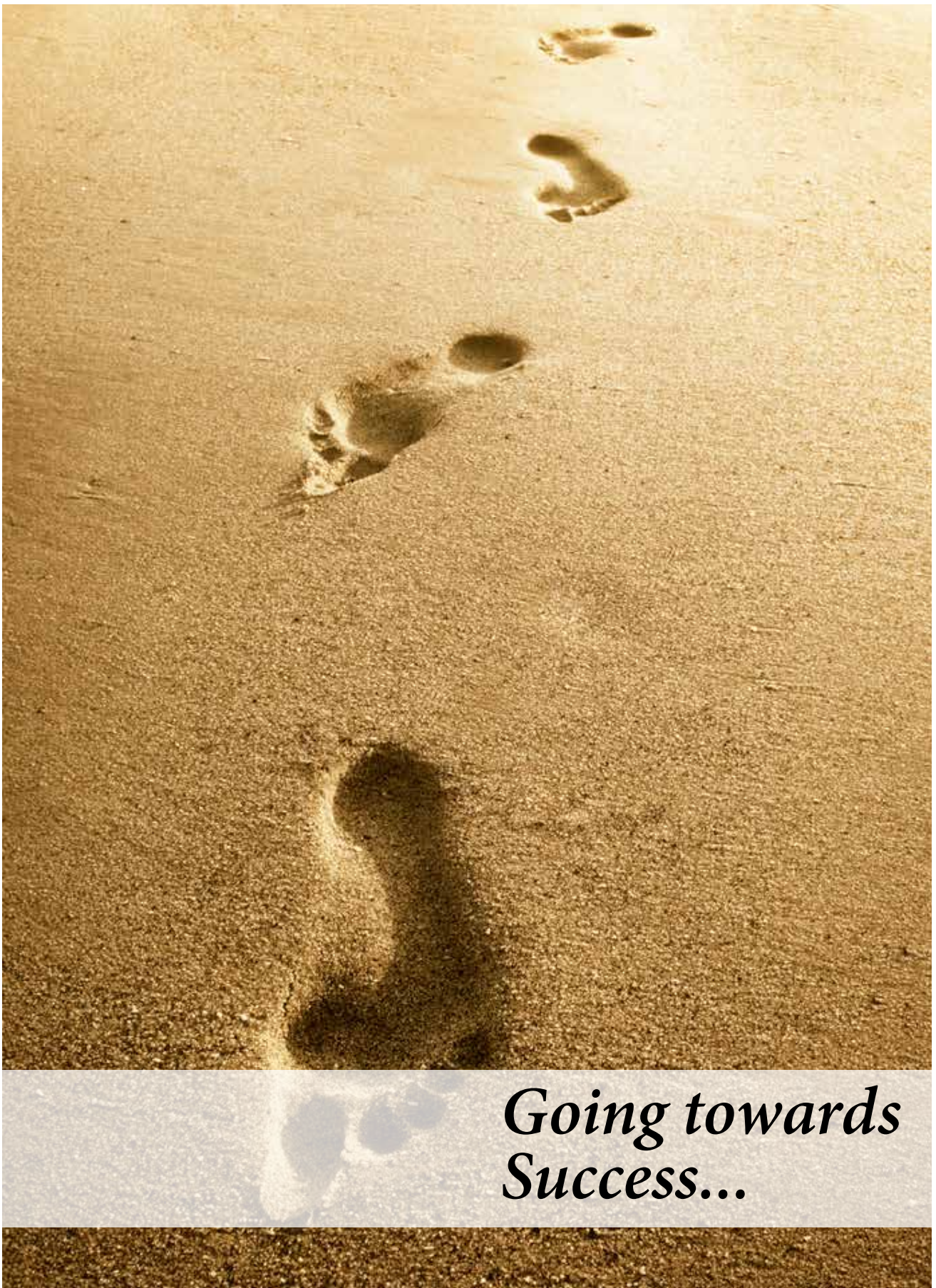
Creating higher national diploma holders with cutting edge state of the art skills in their chosen field with the strength to be job takers and not job seekers.



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*Going towards  
Success...*



The SLIATE is one of the leading educational institutions in Sri Lanka for higher education and is a statutory body coming under the purview of Ministry of Higher Education and Highways. SLIATE has been established by the Act of Parliament No. 29 of 1995 focusing on fostering Advanced Technological Education at a postsecondary level and its Chief Executive Officer is Director General. It is mandated to establish Advanced Technological Institute (ATI) in every province for Technological Studies.

Presently, SLIATE comprises of 11 Advanced Technological Institutes with 6 Advanced Technological Sections, engaged in training registered student population of over 17,000, spread throughout the country to conduct the courses of Higher National Diplomas and National Diplomas. Each institute has a Director and each ATI section has an Academic Coordinator.

### The Advanced Technological Institute: (Sections)

- Ampara – Hard
- Badulla
- Colombo
- Dehiwala
- Galle
- Gampaha
- Jaffna
- Kandy
- Kegalle
- Kurunegala
- Trincomalee

### The Advanced Technological Institutes

- Anuradhapura
- Batticaloa
- Ratnapura
- Sammanthurai
- Tangalle
- Vavuniya

## Conducting Courses

The education provided by ATI is focusing on enhancing the requirements of the region where it is situated in. The common programmes which are aimed at providing the latest education to students has been wide spread and the resulting student patronages has also been encouraging. But, even at a lose-win situation, ATI has aimed at providing the essential technical skills to youth in every aspect.

The course structure has always been set in a way to build the skills as well as knowledge of student throughout the years. An essential requirement in the award of the completion certificate is the necessity to obtain assessed practical training. Thus, staying on par with the other degree awarding bodies as well as professional institutions in the basic course structure.

## **The courses conducted at Advanced Technological Institutes:**

### **Non-Technical Courses:**

- HND in English (Higher National Diploma in English)
- HNDA (Higher National Diploma in Accountancy)
- HNDBA (Higher National Diploma in Business Administration)
- HNDBF (Higher National Diploma in Business Fiancé)
- HNDM (Higher National Diploma in Management)
- HNDTHM (Higher National Diploma in Tourism and Hospitality Management)

### **Technical Courses:**

- HNDBSE (Higher National Diploma in Building Service Engineering)
- HNDE (Higher National Diploma in Civil Engineering)
- HNDE ((Higher National Diploma in Electrical Engineering)
- HNDE ((Higher National Diploma in Mechanical Engineering)
- HNDQS ((Higher National Diploma in Quantity Survey)
- HNDFT ((Higher National Diploma in Food Technology)
- HNDIT (Higher National Diploma in Information Technology)
- HNDT – Agri. (Higher National Diploma in Technology)

## CORPORATE INFORMATION

Hon. Lakshman Kiriella	-	Minister of Higher Education & Highways
Hon. Mohan Lal Grero	-	Hon. State Minister, Ministry of Higher Education
Mr. P.G. Jayasinghe	-	Additional Secretary (Administration), Minister of Higher Education & Highways

### BOARD OF DIRECTORS

Dr. W. Hilary E. Silva	-	Director General
Mr. C.N. Peirisipulle	-	Deputy Director General (Administration & Finance)
Prof. R.P.C. Ranjani	-	Deputy Director General (Academic Affairs/Planning & Research)
Mrs. J.H. Gunaratne	-	Director Examination
Miss. Nilmini Ulluwishewa	-	Director (Admin-Contract)

### AUDIT & MANAGEMENT COMMITTEE

Mr. G.W.D.P. Senanayake	-	Chairman
Mr. P.H. Ananda	-	Member
Mr. Jayantha A. Samarakoon	-	Member
Lasantha Wicramasinghe	-	Member
Mrs. V.D. Seetha	-	Superintend of Audit
Mr. Thilak Munasinghe	-	Chief Internal Auditor

### AUDITER

Auditor General  
Auditor General's Department  
No. 306/72, Polduwa Road, Battaramulla

### REGISTERED ADDRESS & HEAD OFFICE

No. 320, "Janawathu Piyasa"  
T.B. Jaya Mawatha,  
Colombo 10

### PRINCIPAL BANKER

People Bank

### FINANCIAL CALANDER

January 1<sup>st</sup> to 31 of December

Telephone :#94112691307/#94112691319

Website :www.sliate.ac.lk

# TEAM OF MANAGEMENT

**Director General** : **Dr. W. Hilary E. Silva**  
**PhD, MA (Acc. & Fin.) BCom.**

## DEPUTY DIRECTOR GENERALS

D.DG. (Admin. & Finance) : Mr. C. N. Peirisulle MSc. Civil Eng. / BSc Civil Eng.  
D.DG. (Acade. Affairs/Pla. & Research) : Prof. R. P. C. Ranajani PhD /MA (Comm.)/BCom.

## DIRECTORS

Director (Planning & Research) : Eng. (Mr.) M.S. Nazeer BSc. (SL), MSc. (UK)  
Director (Exam) : Mrs. J. H. Gunarathne MSc.  
Director(Admin-Contract) : Miss Nilmini Ulluwishewa MBA, BCom  
Internal Auditor :Mr. Saman Karunaratne PGD  
Accountant : Mrs. B. Sivakaran CIMA  
Secretary to the Governing Council : Mrs.W.M.N. Rathnayake LLB (Attorney at Law)

## ATII DIRECTORS

Director (Acting) Hardy ATI - Ampara : Mrs.V.G.S. Pradeepika MSc.  
Director (ii) ATI – Badulla : Mr. B. Gajasinghe MSc.  
Director(Acting)– ATI – Dehiwala : Mrs. N. N. P. Dias MBA  
Director (i) – ATI – Galle : Eng(Mr.) N.K.A. Rupasinghe MSc.  
Director– ATI - Jaffna (Acting) : Mr.C.R. Ravinthiran PGD  
Director– ATI - Kandy : Mrs. M.P.K. Rathnayaka M.Phil.  
Director – ATI - Kurunegala : Dr.S.J.M. Sahayan PhD  
Director (i) – ATI - Colombo : Miss. P. H. A. Ariyaratna MSc.  
Director – ATI – Gampaha : Dr. Wasantha Gunathilaka PhD.  
Director – ATI- Trincomalee (Acting) : Mr. J. Pratheepan MSc.  
Director – ATI – Kegalle : Mr. G. A. K. Sirisumana MSc.

## ATI SECTIONS ACADEMIC CCORDINATORS

Academic Coordinator - ATI Section Anuradhapura : Mr. Jalitha Kumara BSc. (Bus. Admin), P.GD  
Academic Coordinator - ATI Section Batticaloa : Mr. S. Jayapalan MSc.  
Academic Coordinator - ATI Section Tangalla : Mr. S. Ramanayake MSc.  
Academic Coordinator - ATI Section Rathnapura : Mr. U.L.Karunaratna MSc.  
Academic Coordinator - ATI Section Samanthurai : Mr. N.M.K.K.Nawarathna MSc.  
Academic Coordinator - ATI Section Vauniya : Mr. P. Elangkumaran MA

## MESSAGE FROM THE DIRECTOR GENERAL



In the capacity of the Director General, I am pleased to report that 2015 was a year of progress and success for the Sri Lanka Institute of Advanced Technological Education (SLIATE). The institute is renowned for the excellent experience of its students, a fact that was reiterated by the many students and alumni along the history of past years. This is a strength that we must build on. We continued to seek ways to add vitality to the student experience and fulfill our ambition to enhance the vibrancy of our institutions through consolidating infrastructure, integrating learning and research facilities, student accommodation and social spaces. The institute has made innovation a strategic priority and seeks to Encourage creativity and innovation that can contribute to strengthening sustainable development and the development of a knowledge economy at national level. Through promoting creativity and innovation the institute has established a competitive spirit among the students. Inauguration of ENZEAL as a way for catering the English language skills is one of the remarkable milestones in this direction.

SLIATE strives to provide the best learning environment in order to achieve international standard and provide academic programs with high academic excellence. These Higher National Diploma programs are kept aligned with the pace of rapid changes in society and the labor market which needs human capital, capable of taking on responsibility. As such, we need to continue to develop in terms of scientific research. The institute has already started on a radical shake up in various fields in order to reach international standards of excellence in its research practices.

Both the staff as well as the students had the potential to turn out of the experiences of past practices and rise to a respectable level of performance. Admittedly, we still have to go a long way. However, we have been able to create an academic environment, functional administration, and a semblance of discipline throughout the institutes island wide. The credit for this goes to the staff members and indeed, to all our students. The students as a body have collectively shown a great sense of wisdom and balance and have remained focused on their studies, reconfirming our faith and hopes in the youth of Sri Lanka.

None of the above achievements would have been possible without the solid support of the Governing Council, the Senior Executive team and our dedicated and talented staff. I wish to acknowledge with sincerest gratitude, the support from my entire team for their sincere and untiring efforts to bring out a paradigm shift in every facet of the Institute. We look forward to a productive and exciting forthcoming year 2016.

***Dr. W. Hilary E. Silva***  
***Director General***  
***SLIATE***



## OUR GOALS

Based on the SWOT analysis and the identified thrust areas, the goals for the next five years were identified as follows.

Increased access & opportunities in advanced technological education.

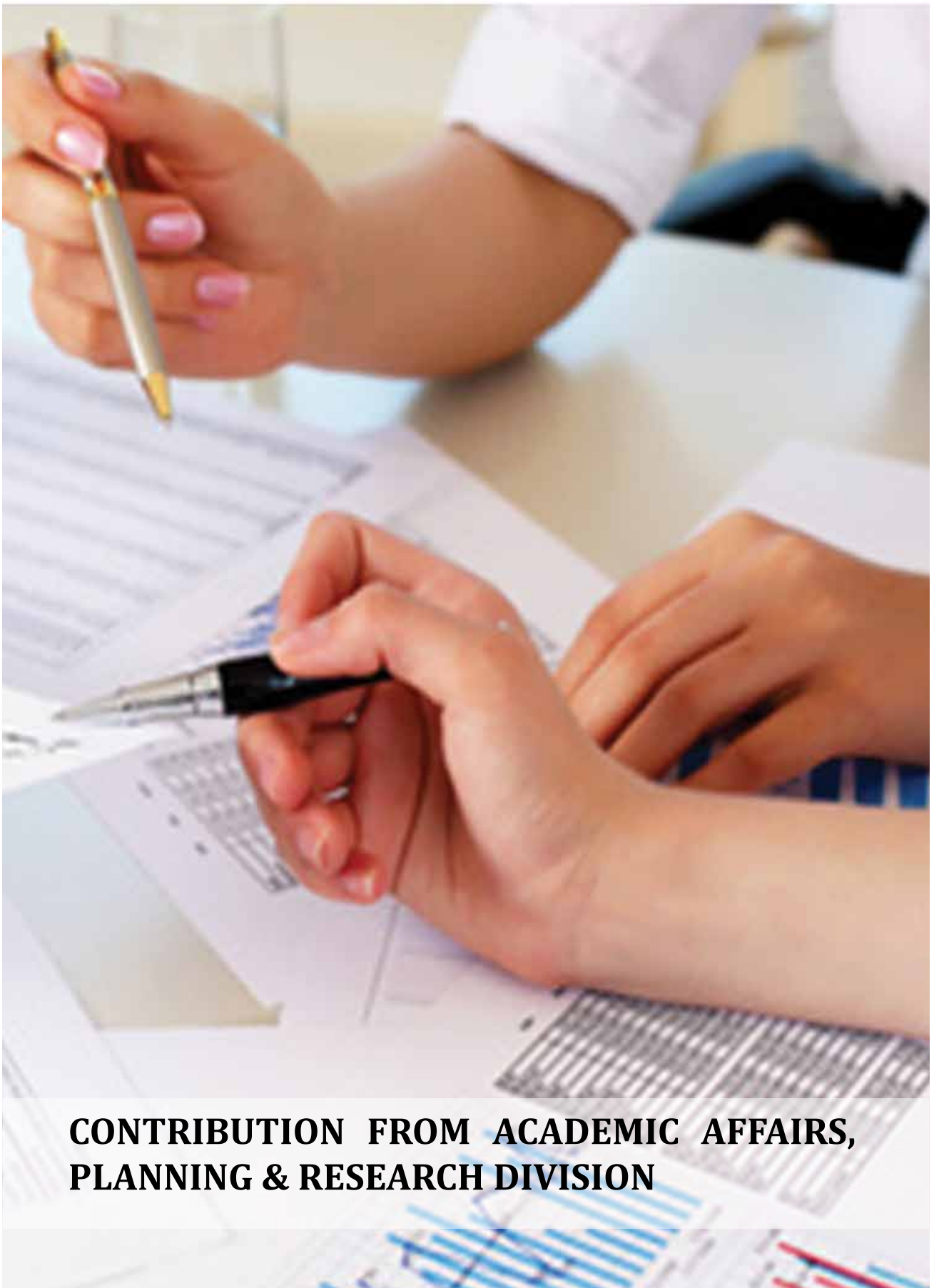
Improved quality, employability and entrepreneurship of diplomates.

Improved quality of academic & non academic staff.

Improved effectiveness & efficiency of ATII.

Improved financial management of ATI Centers.

Improved overall image & awareness of ATI throughout the island.

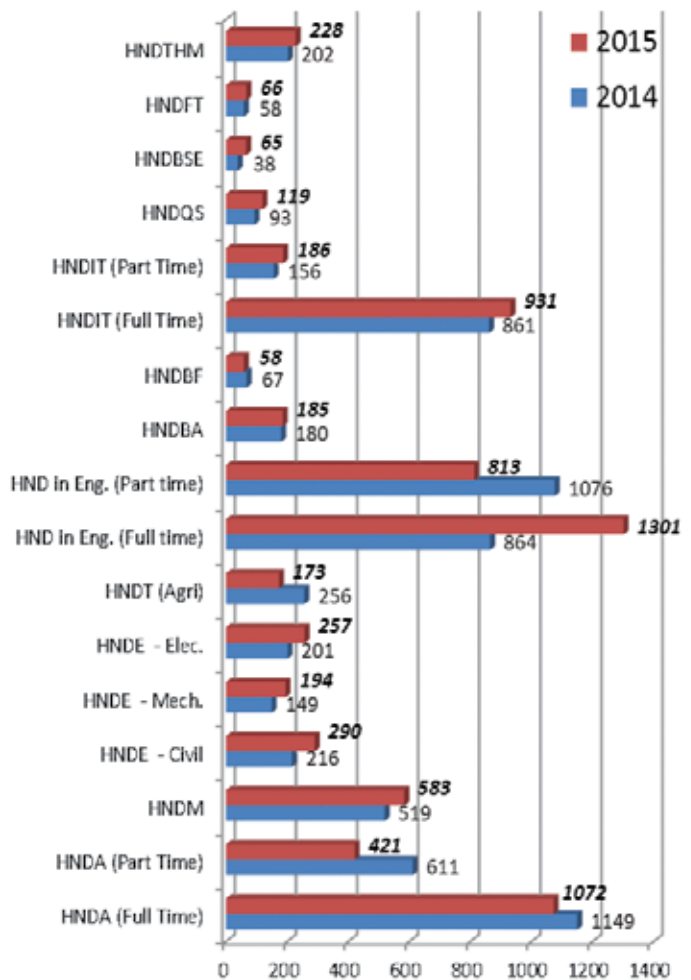


**CONTRIBUTION FROM ACADEMIC AFFAIRS,  
PLANNING & RESEARCH DIVISION**

# STUDENT INTAKE

## Intake of Students for Academic Year 2014 & 2015

Courses		2014	2015
HNDA (Full Time)		1149	1072
HNDA (Part Time)		611	421
HNDM		519	583
HNDE – (Engineering)	Civil	216	290
	Mechanical	149	194
	Electrical	201	257
HNDT (Agri)		256	173
HND in Eng. (Full time)		864	1301
HND in Eng. (Part time)		1076	813
HNDBA		180	185
HNDBF		67	58
HNDIT (Full Time)		861	931
HNDIT (Part Time)		156	186
HNDQS		93	119
HNDBSE		38	65
HNDFT		58	66
HNDTHM		202	228
Total		6696	6942



The above table indicates that the total student intake for the year 2015 has increased by 4% compared to 2014. In 2015, Student intake for in English (Full time) has increased by 7%. However, intake for HNDIT is on the increase for both part time and full time.

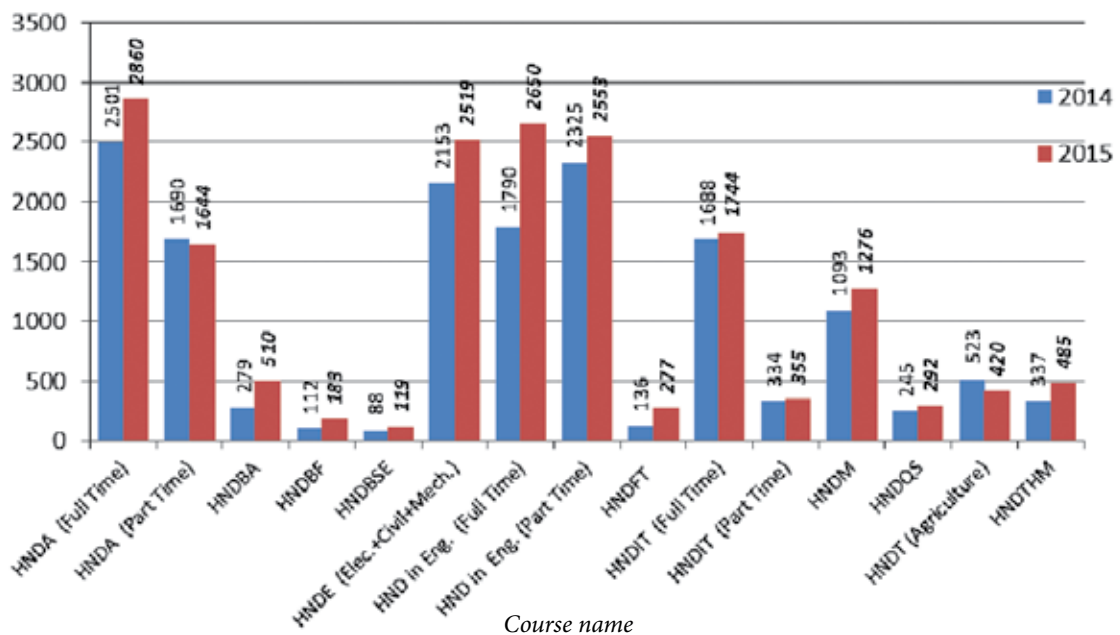


# STUDENT ENROLMENTS

Details of the number of students registered in year 2014 and year 2015 in each ATI and ATI sections are given in the table below.

## Student Enrollment Academic Year 2014 & 2015

No. of Students



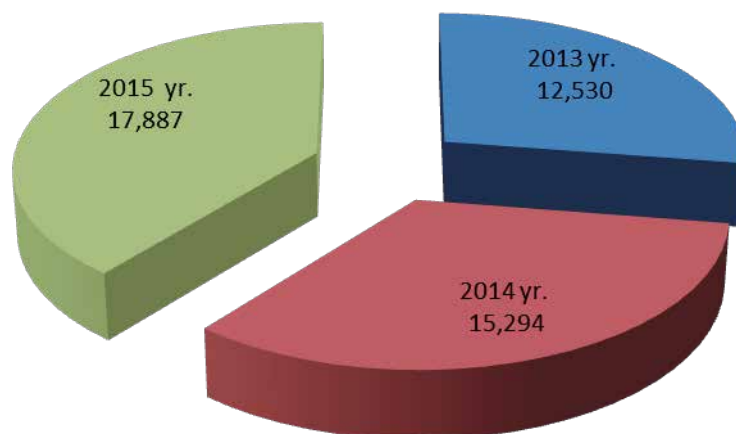
The above bar chart indicates that the student enrolment for 2015 for each course has increased except HNDA. This is because of cancellation of the degree status given to HNDA. However, when overall enrollment is considered, there is an increase of 17%. The popular courses of the institutes during the year 2015 are as follows:

1. Higher National Diploma in Accountancy (Full Time) (HNDA (F/T))
2. Higher National Diploma in English (HND in English)
3. Higher National Diploma in Engineering (HNDE)

The purpose of conducting HND courses in ATII is to cater to the Advanced Level qualified students. The applicants responded to the advertisement published in newspapers and the government Gazette, are interviewed by the relevant institutes to offer the studentship in merit order for all the academic programs except HNDIT & HND in English program. Students who apply for the HNDIT and HND in English programs, have to face an aptitude test and a placement test respectively in addition to the interview mentioned above.

According to the needs of the business environment and the trend of the economic development of the country, Accountancy, Information Technology and Engineering are the main three streams that should be given priority by the SLIATE. As a result of that, HNDA, HNDIT and HND in English courses have become more popular among the other courses. Though English is a second language in Sri Lanka, currently it is the key language for the higher studies. Because of that and to go with the world situation HND in English course is becoming more popular in the institute. In year 2015 SLIATE place much emphasize on the internship training program for all HND students. Six months in-plant training program is included in most study program.

### **Last three Years Total Enrolment in the SLIATE**



The Pie chart above indicates that the total student enrolment for the last three years. In the year 2015 there is an increase of 17% compared to the previous year.



## CURRICULUM DEVELOPMENT

The list of the workshops and seminars held in year 2015 to develop the curriculum of several academic programs and to develop the capacity of academic staff members are given below.

	<b>Topic</b>	<b>Date &amp; Venue</b>	<b>Target Group</b>
1	Workshop on Program Heads' training on PACs (reimburse form HETC)	09/03/2015 SLIATE	All HODs
2	Workshop on Curriculum Revision (Information Technology)	30/03/2015 SLIATE	IT HODs
3	Workshop on Curriculum Revision Information Technology	22/05/2015 SLIATE	IT HODs & Senior Lecturers
4	PAC - meeting Information Technology	24/07/2015 SLIATE	Two Senior Lecturers & out-side lecturers
5	Curriculum Revision of Agriculture	20/08/2015 SLIATE	All Agriculture Lecturers
6	PAC - meeting Agriculture	07/09/2015 SLIATE	All Agriculture Lecturers
7	Workshop on Human Values and Professional Ethics subject for the second semester	17/09/2015 Dehiwala ATI	All Lecturers
8	Meeting with IT HODD	19/10/2015 SLIATE	All IT Lecturers
9	Meeting with English HODD	03/11/2015 SLIATE	English HODD and selected Lecturers
10	Meeting with HNDA/HNDM/HNDBA/HNDBF - HODDs	05/11/2015 SLIATE	All HODD and Senior Lecturers
11	Workshop on Micro Irrigation System for HNDT (Agriculture)	16/11/2015 SLIATE	3 Selected Lecturers
12	Meeting with HNDM HODD	19/11/2015 Dehiwala ATI	HOD and One Senior Lecturer
<b>Other meetings &amp; workshops held at SLIATE - 2015</b>			
1	Meeting for Securitization of marks and grade of SLIATE students	02/03/2015	3 executives
2	Discussion on Evaluation Criteria for Diploma Programs	20/04/2015 SLIATE	3 Lecturers
3	Workshop on Paper Setters and Moderators	29/05/2015 UGC Auditorium	All Lecturers (Agri/BA/BF/Mgt/DA/English/Food)
4	Workshop on training on Counseling 2015	07/07/2015 Berjaya Hotel	Three Lecturers were nominated by ATIs.
5	Meeting with English HODD	27/07/2015 SLIATE	All English HODD and other Lecturers
6	LMS meeting for all English Lecturers	12/08/2015 Dehiwala ATI	All English Lecturers
7	Workshop on Library Automated System	20,21,22/08/2015	All Lecturers
8	Workshop on English Letter writing for Non-Academic Staff	10/09/2015 SLIATE	Non Academic Staff members
9	Meeting with Students - regarding the change of the Ministry	15/10/2015 SLIATE	Selected Students from ATIs
10	Special Academic Syndicate meeting	29/10/2015 SLIAT	All Academic Staff members

## ORGANIZING INDUSTRIAL VISITS

- Field Visit / Industrial Visit is part and partial of the syllabus. Therefore, visit is permitted annually.
- If visit is not recommended by the syllabus and HOD wants to permit the student in order to bring harmony among students, he/she can request from DG explaining the reason for such visit and obtain permission.
- The purpose of organizing industrial visits is to improve the awareness of the prevailing technologies applied in the industries / business enterprises
- After verifying the relevance of the visit to their academic programs, Director General will grant the approval for the industrial visits proposed by the relevant Head of the Division.

### In the year 2015 following industrial visits have been completed

No	Institute	For Whom	Place of Visit	Nature of Visit	Out Come	Date
1	Badulla	HND in English 2nd Year Students	Anuradhapura & Polonnaruwa.	Cultural Visit	Knowledge relevant to different fields such as culturally, Historically, socially, economically fields.	03-04/06/2015
2		HNDTHM Students	Pasikudah Resort, Maalu Maalu Resort & key tourism development areas and Lahugala National Park.	Industrial Visit	Knowledge of Development Tourism.	25-26/06/2015
3		HNDA Students.	Vist Cargils at Gampaha.	Industrial Visit	Knowledge on Manufacturing Process, Marketing Process & Knowledge of Financial standard.	21/11/2015
4		HNDIT Students.	Tokio Cement at Trincomalee.	Industrial Visit	Studies Project Management.	10-11/12/2015
5		HNDM Students.	Daya Grooup Pvt. Limited at Ampara.	Industrial Visit	Study HRM in the Practice.	11-12/12/2015

No	Institute	For Whom	Place of Visit	Nature of Visit	Out Come	Date
6	Batticaloa	HNDA Students	Highland Factory, Kandurata Umbrella, Tendon Lanka Limited.	Industrial Visit	Get the experience on Production Process, Marketing Management of Companies.	02-03/06/2015
7	Colombo	HNDE (Electrical) students.	Upper Kothmale Hydropower station.	Industrial Visit	Knowledge & Experience.	17/06/2015
8		HNDQS students.	Nawaloka construction Company (Private) Limited.	Industrial Visit	Practical Knowledge & Training.	20/06/2015
9		HNDE (Civil)	Biyagama Water Treatment Plant.	Industrial Visit	Knowledge & Experience.	22/06/2015
10		HNDE (Mechanical) Students.	Chief Mechanical Engineer's Office, Rathmalana.	Industrial Visit	Knowledge & Experience.	30/06/2015
11	Gampaha	HNDT (Agri) Students.	Citigardens, Dehiwala.	Field Visit	Work shop & Field Demonstration on Micro Irrigation.	30/06/2015
12		HND in Food Technology Students.	Biyagama, HAS Company.	Field Visit	Familiarized with advanced equipments.	29/06/2015
13		HNDA 2nd year Students.	Polonnaruwa Milk Factory.	Industrial Visit	Practical knowledge of Accounting & Management, Develop leadership communication.	22/07/2015
14		HNDT (Agri) Students.	Royal Botanical Garden-Peradeniya.	Industrial Visit	Practical component of Anthurium, Orchids etc.	24/11/2015
15	Galle	HNDE (Civil) 2 <sup>nd</sup> Year Students	Hapugala Water Board.	Industrial Visit	Knowledge of Plantation, Provided Practical Knowledge.	5/05/2015
16			Galle Holsim (Pvt.) Limited.			
17		HNDA (Agri) 2nd Year Students	Tea & Rubber Plantation at Opanayaka	Industrial Visit	Practical component of subject of Plantation Crop production.	16/06/2015
18		HNDA (Agri) 1st Year Students	Faculty of Agriculture, University of Ruhuna, Mapalana	Industrial Visit	Learning of the practical component.	6/11/2015

No	Institute	For Whom	Place of Visit	Nature of Visit	Out Come	Date
19	Galle	HNDE (Civil)	Lakvijaya Power Station, Norokchole.	Industrial Visit	New knowledge on boilers, steam engine, steam generators, power station.	7/02/2015
20		HNDE (Electrical) 2nd year students.	Wimalasurendra Power Station, Nortonbridge.	Industrial Visit	Studied Hydro power plant & layout of power station, knowledge over the variation of speed as per the load & switchyard equipment.	30/06/2015
21		HNDT (Agri) 1st year students.	Farm Mechanization Training Center, Puliyankulama, Anuradhapura.	Field Visit	Practical knowledge	07-08-09-10 & 11 /09/2015
22		HNDT (Agri) 1st and 2nd year students.	Fruit research center in Horana	Industrial Visit	Gained new knowledge on Crop activities & Management practice.	26/10/2015
23		HNDE (Civil) Students.	ELS Constructions- Sooriyawewa	Industrial Visit	For Practical knowledge.	29/10/2015
24		HNDE 2nd Year Students	Bataduwa CEB Station	Field Visit	Part of the Syllabus.	16/12/2015
25		HNDT(Agri) 1st Year Students.	Seed Nursery, Seed laboratory and Chamal Rajapaksha Agricultural Garden at Hungama.	Field Visit	Identify the vegetative propagation and produce crops	22/12/2015
26		HNDT(Agri) 2nd Year Students.	Economic center in Damdulla	Field Visit	For Assignment /Knowledge	12/11/2015
27		HNDE (Elec.) 2nd Year Students.	Work shop on High Voltage Engineering practices at University of Ruhuna.	Field Visit	For Group Assignment	12/09/2015
28		HNDE (Mech.) 3rd Year Students.	Power Station- Noorachcholai	Field Visit	Section to be covered in Syllabus ( Power Plant Engineering)	28/12/2015

No	Institute	For Whom	Place of Visit	Nature of Visit	Out Come	Date
29		HNDE (Mech.) 3rd Year Students.	Galle Holcim (Pvt.) Limited.	Field Visit	Part of the Syllabus.	30/12/2015
30	Galle	HNDT (Agri) 2nd Year Students	Udawalawa NAQDA Fish Breeding Centre.	Industrial Visit	Practical knowledge of breeding, Management practice of fish Industry.	30/12/2015
31		HNDE (Elec.) 2nd & 3rd Year Students.	Dialog Switching, Transmission & Satellite TV Section-Colombo.	Industrial Visit	Practical Knowledge of GSM architecture, Satellite communication for using equipment of laboratory at ATI.	1/08/2015
32	Jaffna	HNDE (Civil)	Iranamadu Tank, Kilinochchi and Per Aru Project, Vauniya.	Field Visit	Gained Knowledge about Irrigation works and canal construction.	25/06/2015
33		HNDM 1st & 3rd year students.	Kandy Lucky Land Biscuits Company And Sun Match Company Pvt Ltd.	Industrial Visit	New Knowledge on Marketing Management activities.	9/03/2015
34	Kandy	HND in English Students	Common Wealth War Cemetery- Kandy & Hotel Indra Manel – Digana	Industrial Visit	Final Assignment.	16/06/2015
35		HNDIT Students.	Vertusa-Colombo	Industrial Visit	Gained knowledge in new technologies which will be used by students for their projects.	19/06/2015
36	Kurunegala	HND in English Students	Meemure (which is a village located between Kandy & Matale District.)	Field Visit	Experience in practicing informative writing, Gain the firsthand experience.	24/06/2015
37	Kegalle	HND in English 1st & 2nd year students.	Sigiriya and Dambulla	Field Visit	Collected information, Observe closely about what we knew already, Use our writing styles describe what we observed.	25/06/2015
38	Rathnapura	HNDA 1st & 2nd Year Students.	New Zealand Farm at Nuwara Eliya	Industrial Visit	New knowledge on Marketing Techniques & Commercial awareness.	12/11/2015



## STUDENTS FACILITIES

### Purchased Library Books by HETC Project in Year 2015.

Se. No.	Institute Name	Cost
1	Ampara	509,977.45
2	Badulla	541,713.45
3	Colombo	204,328.40
4	Dehiwala	557,857.25
5	Galle	759,791.45
6	Gampaha	107,577.40
7	Jaffna	646,431.95
8	Kandy	524,514.15
9	Kegalle	402,041.75
10	Kurunegala	426,883.05
11	Trincomalee	396,245.05
12	Anuradhapura	177,414.50
13	Batticaloa	177,414.50
14	Rathnapura	191,062.75
15	Sammanthurai	177,047.00
16	Tangalle	187,914.50
17	Vauniya	187.547.00



## Mahapola Scholarship

SLIATE is entitled for receiving Mahapola scholarships with the limitation of 1500 opportunities. These 1500 scholarships will be distributed among ATII and ATI-Sections based on a set criteria. Calling and processing applications according to the guidelines provided and directing the final list prepared to the Mahapola Scholarship fund is a responsibility of the Academic Affairs, Planning & Research division of SLIATE. The no. of Mahapola Scholarships awarded for the year 2015 is shown in the table below.

### List of awarded Mahapola Scholarship - 2015

S/N	Institute	HNDA	HNDDBA	HNDDBF	HNDDBSE	HNDDE	HND in Eng.	HNDFT	HNDIT	HNDM	HNDQS	HNDT (Agri.)	HNDTHM	Total
1	Ampara Hardy	17					40		20	15		10		102
2	Anuradhapura	7					16							23
3	Badulla	14					36		14	11			8	83
4	Batticaloa	28					20							48
5	Colombo				12	84					17			113
6	Dehiwala	46	19	18			29		28	47			16	203
7	Galle	44	19			83	23		32	31	18	12	15	277
8	Gampaha	16						14	16			13		59
9	Jaffna	14				33	20		25	11			5	108
10	Kandy	25	18				18		15	27			16	119
11	Kegalle	11					27		16					54
12	Kurunegala	20					62		23	19				124
13	Rathnapura	9					14		11					34
14	Sammanthurai	8					15							23
15	Tangalle	8					11		18					37
16	Trincomalee	14					17		28					59
17	Vavuniya	10					8		16					34
<b>Total</b>		<b>291</b>	<b>56</b>	<b>18</b>	<b>12</b>	<b>200</b>	<b>356</b>	<b>14</b>	<b>262</b>	<b>161</b>	<b>35</b>	<b>35</b>	<b>60</b>	<b>1500</b>





***"Management Forum 2015" at ATI Kurunegala***



# STUDENTS INTERNSHIP

In-plant training is one of the compulsory component of all academic programs. It was the responsibility of the AA/P & R division to coordinate it with the National Apprentice Industrial Training Authority (NAITA) to explore the training opportunities and assign the students to the relevant Industries. In 2014 a decision has been taken in an Academic Syndicate Meeting (ASM) to conduct training through SLIATE/NAITA for non-technical courses (HNDA, HNDM, HNDBS, HNDBF, and HNDTHM) whilst through NAITA for technical courses.. Hence, it is compulsory for students of Technical courses to undergo training under the supervision of NAITA.

In the 2014, majority of the Non-technical and Technical students completed their training under NAITA. However, in 2015, no. of trainee under NAITA and SLIATE has been almost the same as indicated below.

## Internship of HND Programmes in 2015 No. of student participant of Internship through SLIATE or NAITA

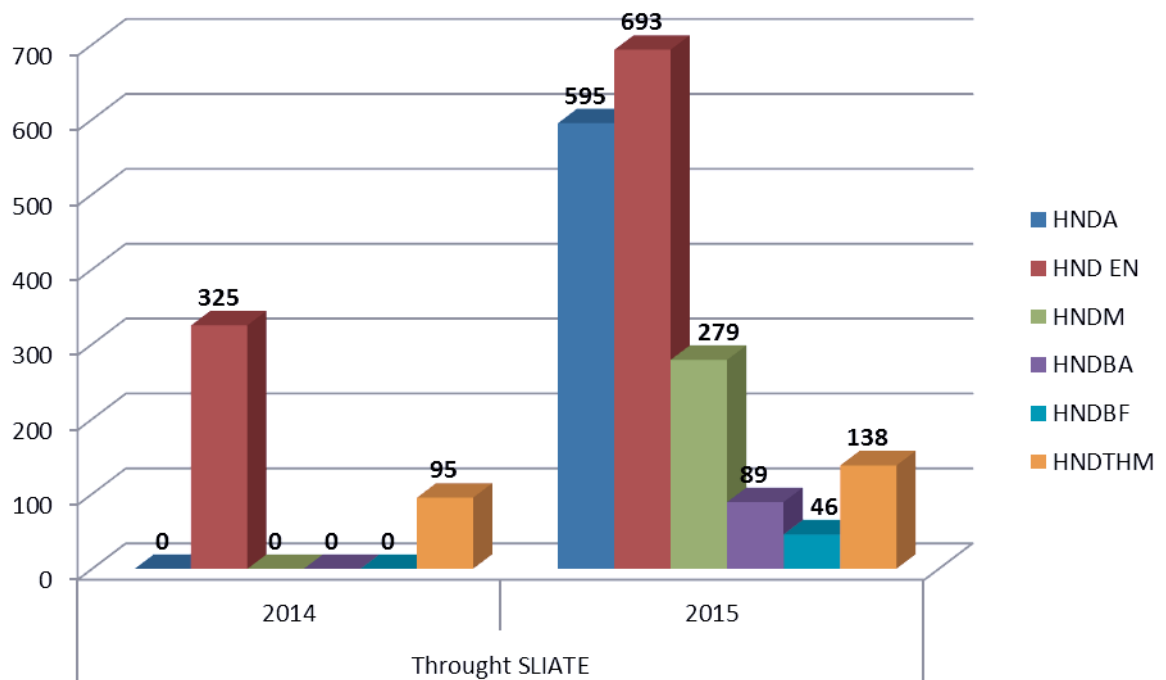
HND Programmes	Through SLIATE or NAITA	Ampara	Anuradhapura	Badulla	Batticaloa	Colombo	Dehiwala	Galle	Gampaha	Jaffna	Kandy	Kegalle	Kurunegala	Ratnapura	Samanturair	Trincomalee	Tangalle	Total of SLIATE	Total of NAITA
<b>Non Technical Courses</b>																			
HNDA	SLIATE	67	36	48	29		95		25	24	71	46	55	31	37	5	26	595	-
	NAITA	5						108	30								23	-	166
HND in English	SLIATE	106		121			85	54		19	91	44	81	34		38	20	693	-
HNDM	SLIATE			48			70			22	71		68					279	-
	NAITA						32	57										-	89
HNDBA	SLIATE						49				40							89	-
	NAITA						14	46										-	60
HNDBF	SLIATE						46											46	-
	NAITA						2											-	62
HNDTHM	SLIATE			18			26	31		18	45							138	-
<b>Technical Courses</b>																			
HNDE (Electrical)	NAITA					110	48			39								-	197
HNDE (Civil)	NAITA					99	55			48								-	202
HNDE (Mechanical)	NAITA					84	42											-	126
HNDQS	NAITA					53	41											-	94
HNDBSE	NAITA					35												-	35
HNDT (Agri.)	NAITA	66					40	50										-	156
HNDIT	NAITA	62		48			65	82	35	59	50	22	81	23		38	33	-	598
HNDFT	NAITA								32									-	32
	SLIATE	173	36	235	29	-	371	85	25	83	318	90	204	65	37	43	46	1840	-
	NAITA	133	-	48	-	381	113	519	147	146	50	22	81	23	-	61	33	-	1817
Total of Institute		306	36	283	29	381	484	604	172	229	368	112	285	88	37	104	79	1840	1817

Percentage

50.3 49.7

In the above table it can be seen that no. of students underwent training under SLIATE in 2015 is 1840 (50.3%). When compare the implant training of Non-technical courses for year 2015 with 2014 there is a considerable increase. Further, it can be seen no. of training has rapidly increased among the popular courses such as Higher National Diploma (HNDA) & Higher National Diploma in English (HND in Eng.).

### Compare number of students who have participated inplant training in year 2014/2015 through SLIATE





# DIPLOMA AWARDING CEREMONY

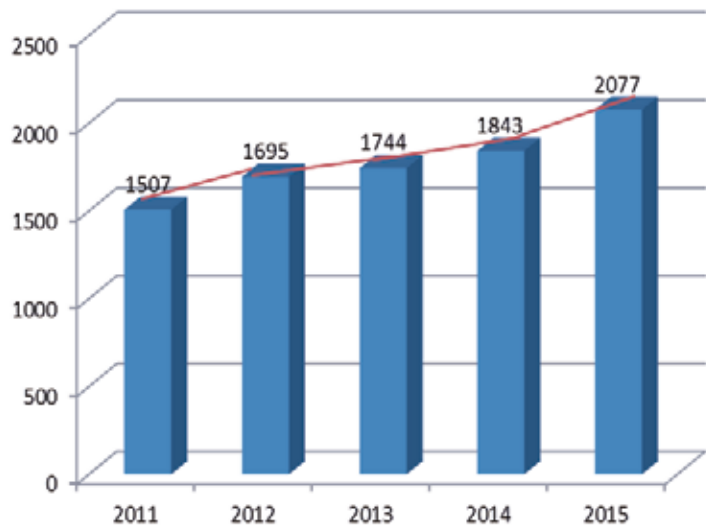
12<sup>th</sup> Diploma Awarding Ceremonies were held on November 2015 to offer the Higher Diploma certificates for those who achieved eligibility for the Higher Diploma Certificate.



Ceremony	Year gained the eligibility for the Diploma certificate	No of certificates offered
December -2014	2013	1843
November -2015	2014	2077

## No. of certificates offered in last Years

*No of diploma certificates*



## DECISIONS OF ACADEMIC SYNDICATE

According to the provisions granted by the section 10 of the Sri Lanka Institute of Advanced Technological Education act no 29 of 1995, the academic syndicate of SLIATE was established. Academic Syndicate gives a general direction pertaining to the activities of the division of Academic affairs, Planning & Research.

Academic Affairs, Planning & Research division has developed its action plan based on Corporate Plan of the year 2015. The plan received the approval of the Governing Council and the monthly progress report of it is submitted to the Governing Council.

### ***The Academic Syndicate consists of:-***

#### **a) Ex officio members namely-**

- (i) The Director-General of the Institute, who shall be the Chairman;
  - (ii) The Deputy Director General, Academic Affairs / Planning and Research of the Institute, who shall be the Secretary;
  - (iii) The Directors of Advanced Technological Institutes;
- And

#### **b) The following other members namely-**

- (i) Five heads of sections appointed by the council from the each Advanced Technological Institutes representing different disciplines;
- (ii) Five , Lecturers appointed by the council from each area of study provided by the Advanced Technological Institutes; and
- (iii) Five persons appointed by the Council, on the recommendation of the Director General of the institute from among persons of eminence in the areas of study relevant to the institute.

Every member of the Academic Syndicate appointed under section (b) shall hold office as a member for a period of two years reckoned from the date of his/ her appointment and shall be eligible for re appointment depending on his/her performance.

### **Summary of the academic syndicate meetings held in year 2015**

Meeting No	Date	No of participants
108	19-02-2015	25
109	20-03-2015	30
110	24-04-2015	28
111	25-05-2015	29
112	08-07-2015	29
113	21-08-2015	29
114	23-09-2015	30
115	21-10-2015	25
116	14-12-2015	28



No	Description	Action	Action to be followed by
108.2	<p>2.1 Staff Development Program It is decided to arrange at least one staff development program per semester. It is necessary to obtain the approval from Head Office through e-mails.</p> <p>2.2 Post-graduate studies for academic staff It was reported that funds are allocated for 15 PhDs in our 2015 Action Plan. DG informed to all Directors to convey the message to academic staff to utilize this opportunity at Local State Universities.</p>	<p><i>Obtain the approval from Head Office</i></p> <p><i>Circulate</i></p>	<p>All Directors &amp; Coordinators</p> <p>All Directors &amp; Coordinators</p>
108.3	<p>3.3 Internship Unit Students must complete their training through NAITA or SLIATE.</p> <ul style="list-style-type: none"> <li>• NAITA – Responsible for Engineering, Information Technology, Agriculture and Food Technology (Tec courses )</li> <li>• SLIATE – Responsible for Non Tec courses like Accountancy, English, Management, Finance But students are free to select either NAITA or SLIATE.</li> </ul> <p>Decision was taken that not to issue special certificate for training by the SLIATE.</p> <p>Mrs. Prathibani (Assistant Lecturer in Dehiwala) explained the complication in Tourism training. DG stated that to write a letter to NAITA to solve the dates of commencing the training.</p> <p>Mrs. S. Subhakaran (HOD/English) stated that the monitoring system should be formalized for English Interns.</p>	<p><i>Noted</i></p> <p><i>Letter should be sent through DG</i></p> <p><i>Standardized the monitoring system</i></p>	<p>Coordinator (IU unit All Directors)</p> <p>DG Ms. Prathibani Ms. Subhakaran / HOD in English DDG(AA/P&amp;R)</p>
109.3	<p>3.3 Progress of the Academic Program</p> <p>3.3.1 Top-up Degree Program</p> <ul style="list-style-type: none"> <li>❖ Director (Admin) reported that concept paper already been circulated. Due to less responses on comments it is decided to extend the deadline up to 20<sup>th</sup> April.</li> </ul> <p>3.3.2. Curriculum Revision Curriculum revision on IT is in progress.</p>	<p><i>Circulate the concept paper &amp; get comments</i></p> <p><i>Finalize the curriculum</i></p>	<p>Director (Admin)</p> <p>DG, DDG(AA/P&amp;R) All academic staff/IT</p>
103.3	<p>3.6 Mahapola Scholarship It was reported that 2014 Mahapola list already finalized. The process has been restructured to overcome the unnecessary delays.</p> <ul style="list-style-type: none"> <li>• Application Closing Date – 31<sup>st</sup> March</li> <li>• Display on notice board and WEB - 06<sup>th</sup> April (obtain students feedback on the accuracy of the information)</li> <li>• Preparing need index –before 30<sup>th</sup> April Director(Admin) and Manager MIS need to prepare Need Index</li> <li>• All information should be at Head Office-before 5<sup>th</sup> May</li> <li>• Validation should be done by Registrar/AR/ Academic Coordinator at each ATI.</li> </ul>	<p><i>Follow deadlines</i></p>	<p>Director/Admin Manager/MIS All Directors &amp; Coordinators</p> <p>Development) All Directors and Academic coordinators</p>

No	Description	Action	Action to be followed by
110.2	<p><b>2.5 IT training for Non-Academic Staff</b></p> <p>Director(AA/P&amp;R) informed that he had a discussion with the head of ICT section in Gateway Institute which conducts ICT Driving License programme. Following the discussion, Director brought to the notice of Academic Syndicate of course fee, registration fee and other procedures to follow the course.</p> <p><b>3.3 Recommended Text Books</b></p> <p>It was reported that still there is availability of another Rs. 5 Million of the SLIATE allocation under the HETC funds after rearrange the quantity of books as per the decision taken at previous ASM to purchase most important books and keep for reference in library.</p>	<p><i>If enough applications are willing to pay for fee</i></p> <p><i>Need to collect additional recommended book list.</i></p>	<p>Director (P&amp;R)</p> <p>DG Director (Admin) All Directors</p>
110.3	<p><b>3.6 Field Visits</b></p> <p>It is reported that document on Guidelines for Field Visits has been circulated among Directors and Academic Coordinators of ATIs. It is issued as an Internal Circular 2015/01</p>	<p><i>Guidelines should be followed</i></p>	<p>DDG (AA/P&amp;R) Director (P&amp;R)</p>
111.3	<p><b>3.2.Examination By-Laws</b></p> <p>After lengthy discussion with ASM members the draft document has been revised. After revising the document DDG (Academic) agreed to circulate again to be scrutinized by Directors and HODs. Agreed to send any further comments on or before 15<sup>th</sup> June 2015. Final document should be submitted to June ASM.</p>	<p><i>Comments should be collected and final document submit to June ASM</i></p>	<p>DG/DDG(AA) Directors / Academic Coordinators / HODs</p>
111.3	<p><b>3.3 Internship Unit</b></p> <p>NVQ Levels IU coordinator reported that Electrical, Mechanical and Food Technology study programs documents are already been completed and sent to TVC. IT and Agriculture programs are in progress.</p>	<p><i>Documents should be compiled.</i></p>	<p>DDG (AA/P&amp;R) Coordinator (IU unit)</p>
112.2	<p><b>2.1 Staff Development Program (SDP)</b></p> <p>Director (Admin) stated that two days' workshop has been already designed for all Drivers and laborers on the topic of "Duties &amp; Responsibilities on 11<sup>th</sup> and 12<sup>th</sup> July 2015 at Skill Development Fund. She further stated that there will be two more workshops will be arranged in near future for all staff in MA category and for the balance staff member in PL category.</p>	<p><i>Progress report</i></p>	<p>Director(Admin) Mr.K.P.Kumara/ Coordinator/ (Training and</p>

No	Description	Action	Action to be followed by
112.2	<i>2.4 Leave for Post-Graduate examination</i> Exam date plus two more days prior to exam per course unit, excluding the government holidays, without disturbing academic activities. Further arrangement must be certified by the HODs and Directors.	<i>Policy paper should be prepared.</i>	DDG (Admin & Finance)
112.3	3.1 Examination and Evaluation -2015 First Semester <ul style="list-style-type: none"> <li>➤ It is reported that written examination will be started on 13<sup>th</sup> July 2015 and ended on 8<sup>th</sup> August. Director (Exam) announced that all examination papers can be collected to Head Office on the 8<sup>th</sup> July(ASM Date)</li> <li>➤ Conducting Examinations Following decisions have been taken. <ul style="list-style-type: none"> <li>1. Appointment of supervisors and invigilators should be done by Directors and Academic Coordinators of ATIs according to the set norms and regulations.</li> <li>2. To rotate supervisors and invigilators to train all the staff to obtain that experience.</li> </ul> </li> <li>➤ Evaluation Evaluation will be started on 19<sup>th</sup> August at three evaluation centers, namely Dehiwala ATI, Kandy ATI and Kurunegala ATI.</li> </ul>	<i>Conducting Exams</i>  <i>Act accordingly</i>   <i>Time table should be circulated</i>	Director(Exam) All Directors and Academic Coordinators  All Directors  DG Director (Exam) ALL Directors
113.3	3.3.2. Curriculum Revision <ul style="list-style-type: none"> <li>❖ PAC on IT meeting was held to obtain ideas from industry experts. Curriculum revision committee agreed to incorporate comments made by industry experts.</li> <li>❖ Curriculum revision on Agriculture – Meeting was conducted on 20<sup>th</sup> August 2015 and finalized the structure and decided to discuss it with PAC members on Agriculture.</li> <li>❖ HNDTHM Curriculum Revision Decide to collect the information from ATI-Galle-IT staff and finalize the document and submit to September ASM.</li> </ul>	<i>Final document submit to GC</i>  <i>PAC should be conducted</i>  <i>Convey the message</i>	DG DDG(AA &PR) Committee members of Curriculum Revisions  DDG (AA/P & R) Ms.Prathibani Jayasingha
113.3	3.6. Convocation -2015 DG announced that convocation will be held on 13 <sup>th</sup> November 2015.Following points highlighted. <ul style="list-style-type: none"> <li>➤ Eligibility –Those who have completed second semester exam and Internship in year 2014.</li> <li>➤ Participation is Compulsory for all academic members and academic support staff.</li> <li>➤ Any suggestion to improve the quality of convocation directly communicate with DDG(AA&amp;PR) on or before 30th September 2015.</li> </ul>	<i>Obtain comments</i>   <i>noted</i>   <i>preliminary events should be done</i>	DG DDG (AA/P&R)   DG Director (Admin) All Directors and Academic Coordinators HOD-English
113.3	3.10 Sports Day It was decided to have the Sport Day on 29 <sup>th</sup> October 2015 at ATI Colombo. For preliminary events Rs.35,000 has been allocated for each Institute.		All Directors and Academic Coordinators Accountant(Head Office)

No	Description	Action	Action to be followed by
114.3	3.4.Fee -Levying English programs  DG reported that three fee-levying English programs were presented to Governing Council and some more details have to be submitted to them.	<i>Required Documents should be prepared</i>	DG and English Lecturers
114.3	3.6. Convocation -2015  DDG (AA /P&R) announced that three sessions will be held and presented ATI wise number of eligible students. DG announced that Chief Guests and Guest of Honors will be vary due to Ministry Change.  Convocation Fees Fees for convocation has been revised from Rs. 3500/= to Rs. 4000/= from year 2015 convocation, and also late charges increased from Rs. 1500/= to Rs. 2000/=.		DG, DDG (AA/P&R)
114.4	4.2 Strategic Plan  Strategic Plan submitted to Governing Council for approval.	<i>Discuss at Executive Meeting</i>	Legal Officer
115.2	2.3 Academic Transfers  DDG (Ad.& Fin) stated that policy paper already been circulated among Directors for comments and extended the date up to 30 <sup>th</sup> October.	<i>Obtain the comments</i>	DDG (Ad/ Fin)
115.3	3.1.1 Students Registration-Online  To confirm the accuracy of the information in the online registration 2015. DG advised to Directors to direct the registrars and give due dates to them and confirm the validity of the information.	<i>Speed up online registration</i>	All Directors Academic Coordinators Registrars / Manager (MIS)
115.3	3.8 DG emphasized that funding sources should be created within ATI itself.  Policy Decision ❖ For individual Events - NO FUNDS ❖ For ATI events (Common to whole system) – 50% of total cost borne by Head Office.	<i>Act accordingly</i>	All Directors & Coordinators
115.4	4.1.1 LQDC  DG reported that the construction of LQDC is in progress.	<i>Noted</i>	DG
116.3	3.6.1.2 Human Values & Professional Ethics course unit.  There is no End Semester Examination but evaluation of the course unit is done by combination of assignments (60%) and class participation /attendance (40%) Attendance sheet of the students should be maintained systematically.	<i>Noted</i>	All Directors and Academic Coordinators.

No	Description	Action	Action to be followed by.
116.3	<p><b>3.6. Fee -Levyng English programs</b></p> <p>DG reported that three fee-levying English programs are approved by the Governing Council.</p>	<i>Curriculum should be finalized.</i>	DG, DDG (AA/PR)
116.3	<p><b>3.7. NVQ Levels</b></p> <p>Progress of NVQ levels should be reported to ASM by the nominated staff members.</p> <ul style="list-style-type: none"> <li>❖ TVEC informed us mapping of programs have been attended by NAITA and developing formula for Tech courses HNDE (Civil/ Mechanical/Electrical).</li> <li>❖ Send reminding letter to TVEC regarding the progress of obtaining NVQ level and copy to it Ministry of Higher Education and NAITA.</li> </ul>	<p><i>Submit to GC</i></p> <p><i>Minutes should be circulated</i></p> <p><i>Report progress</i></p>	<p>IU Coordinator</p> <p>DG</p>
116.3	<p><b>3.8. Visiting staff hours</b></p> <p><b>Internal Staff</b> – Maximum 08 hours per week(after 4 pm during weekdays and holidays )</p> <p><b>External Staff</b> –Maximum 12 hours per week (If Directors request with strong justification only external staff visiting hours can be increased by another 25% .</p>	Act Accordingly	All Directors & Academic Coordinators. DDG(AA/P & R)

# ATII ACTIVITIES

## *Celebrated the Vesak Festival*



***Student Career Guideline Work Shop***



**CMA Seminar**



**Trinco ATI Stress Management Workshop**

# Annual Sports Day 2015

*Annual Sports day conducted the on 18th& 19th December at the D.S. Senanayake Collage Playground*





## English Day 2015



## CONTRIBUTION ADMINISTRATION DIVISION



## OBJECTIVES OF THE DIVISION

The objective of the Administration Division is to manage the physical & human resources of Sri Lanka Institute of Advanced Technological Education for the sustainable development.

All ATII are well equipped with buildings, vehicles, workshops, laboratories, farms machineries, computers and other necessities to facilitate smooth running of study programs.

Administration Division of SLIATE Head office with the assistance of ATII and ATI sections handles the management of all the physical resources. Inlands maintenance, rehabilitation, refurbishment, construction, procurement activities and other related activities also come under purview of this division.

Management of the Human resources is the core component for the success of any institution. The members of staff, 527 in numbers are categorized as Senior Managers, Academics, Academic Support staff, Non-Academic and minor grade staff.

The recruitment of staff, training & capacity building, performance evaluation, rewarding promotion, transfer and disciplinary activities are some of the major functions of Administration Division on Human Resource Management.

The activities of the Physical & Human Resource were highly centralized in SLIATE. Most of these activities are carried at the Head office of SLIATE. SLIATE is on the process of decentralizing its activities to ATII. The capacity of ATII is limited to handle some activities managed by head office and therefore, the decentralization has come to a certain level.

To manage heavy work load on the Administration Division, the division is concentrating on the capacity building and performance evaluation of staff.

The success of an institution mainly depends on its human resources. As human resources are the most important asset of any organization, scheme of recruitment has to be visionary. Therefore procedures outlining the recruitment, promotion, capacity building, and performance management policies are incorporated in documents.

# ACHIEVEMENTS OF THE HUMAN RESOURCES MANAGEMENT

## HETC Master Degree Programme allocation List

	Name	Date of Award	Amount
01	Mr. M. Siraji	2015-02-09	398,000
02	Mrs. A. P. S. Jayathunga	2015-01-02	205,000
03	Ms. P. H. M. N. Kumari	2015-05-07	111,000
04	Ms. S. S. Hamila Ummah	2015-03-11	208,000
05	Mrs. T. Rajakumaran	2015-02-23	120,000
06	Ms. S. Logeswary	2015-03-11	100,000
07	Mr. M. R. T. N Kumara	2015-02-09	60,000
08	Ms. V. G. S. Pradeepika	2015-02-09	115,250
09	Mr. L. R. S Bandara	2015-02-09	60,000
10	Mr. T. A. Samsudeen	2015-02-19	398,000
11	Mr. S. K. Wijesinghe	2015-03-11	75,000
12	Mr. J. Navaratnaseelan	2015-01-09	425,000
13	Ms. S. H. D. Priyandarshani	2015-02-23	37500
14	Mr. R. A. U. S. Ranasinghe	2015-02-09	90,000

## Academic & Non Academic Staff

	Introduction	2014			2015		
		Existing	Approved	Pending	Existing	Approved	Pending
<b>Academic Staff</b>							
i	Confirmation	25	-	25	02	02	-
ii	Promotions	54	50	04	-	-	-
iii	Increments	96	90	06	126	120	06
iv	Extension	02	02		-	-	-
v	Vacation of Post	-	-		-	-	-
vi	Release	-			-	-	-
vii	Retirement	01	01		01	01	-
viii	Foreign Scholarship	-	01		-	-	-
ix	Resignation		02			03	-
<b>Non Academic Staff</b>							
i	Confirmation	-	-	-	01	02	01
ii	Promotions	05	05	-	-	-	-
iii	Increments	215	198	17	215	195	20
iv	Extension	01	01	-	-	-	-
v	Vacation of Post	-	-	-	01	01	-
vi	Interview	-	13	-	-	21	-
vii	Distress Loans	26	20	06	95	79	16
viii	Formal Inquiry	-	-	-	07	07	-
ix	Disciplinary Inquiry	05	01	04	05	04	01

## Details of Academic Staff by Institute and Subjects - 2015

Institute	Subject	Medium	Senior Lecturer	Lecturer	Ass. Lecturer	Tutor	Institute	Subject	Medium	Senior Lecturer	Lecturer	Ass. Lecturer	Tutor
Colombo	Civil Engineering	English	-	1	-	-	Ampara	Agri	English	-	2	2	-
	Mechanical Engineering		-	3	6	-		Accounts		-	-	2	-
	Electrical Engineering		1	1	4	-		Information Technology		-	1	2	-
	Information Technology		1	-	1	-		English		-	1	2	-
	English		1	-	1	-		Management		-	1	3	-
	Commerce		-	-	-	-		Commerce		-	1	-	-
Dehiwala	Accounts	English	3	2	4	-	Jaffna	Management	English	-	-	1	-
	Management		1	-	1	-		Accounts		1	-	4	-
	IT		1	1	4	-		Maths & Statics		1	-	-	-
	English		2	1	2	-		Econ		1	-	-	-
	Hospitality Mgt		-	-	1	-		IT		2	3	1	-
	Law		-	-	1	-		English		-	1	3	-
Badulla	Accounts	English	-	-	1	-	Trincomalee	Engineering	English	1	-	3	-
	Management		-	2	-	-		Accounts		-	1	2	-
	IT		1	-	1	-		Management		-	-	1	-
	English		-	2	2	-		English		-	-	2	-
Kurunegala	Tourism & Health Management	English	-	-	1	-	Kegalle	IT	English	-	1	1	-
	Accounts		-	-	3	-		Maths		-	-	-	-
	Management		-	2	-	-		Accounts		-	-	1	-
	IT		-	1	4	4		Commerce		-	-	-	-
	English		-	2	3	-		English		-	-	5	-
Gampaha	Law	English	-	-	1	-	Anuradhapura	IT	English	-	-	3	-
	Agri		4	-	-	-		Accounts		1	-	1	-
	Accounts		-	1	2	-		Commerce		1	-	2	-
	Management		-	1	-	-	English	-	-	2	-		
	IT		2	-	3	-	Sammanthurai	Management	English	-	-	-	-
	English		2	-	1	-		Accounts		-	2	1	-
Kandy	Health and Nutrition	English	1	1	-	-	Batticaloa	Agri	English	1	-	-	-
	Commerce		3	-	-	-		Management		-	1	-	-
	Econ		-	1	-	-		Accounts		1	-	1	-
	Accounts		1	-	2	-	English	-	-	1	-		
	Management		-	2	-	-	Tangalle	Accounts	English	-	-	1	-
	IT		1	-	4	-		IT		1	-	1	-
Galle	English	English	-	2	3	-	Rathnapura	Accounts	English	-	1	-	-
	Civil Engineering		-	-	-	-							
	Mechanical Engineering		-	-	3	-							
	Electrical Engineering		-	-	5	-							
	Information Technology		1	1	5	-							
	English		1	1	3	-							
	Agri		2	1	2	-							
	Accounts		-	-	5	-							
	Commerce		-	-	-	-							
	Management		1	-	1	-							

## Summary of Academic Staff in each ATI- 2015

Institute	2015			
	Senior Lecturer	Lecturer	Assistant Lecturer	Academic Support staff
Colombo	03	05	11	12
Dehiwala	07	04	14	03
Badulla	01	07	05	01
Kurunegala	01	05	11	02
Gampaha	07	03	06	05
Kandy	05	05	08	03
Galle	05	03	24	08
Ampara	-	05	10	04
Jaffna	06	05	12	02
Trincomalee	-	02	06	01
Kegalle	-	-	9	02
Anuradhapura	02	-	03	-
Sammanthurai	01	02	01	-
Batticaloa	-	02	03	-
Tangalle	01	-	03	-
Rathnapura	-	01	-	-

## Summary of Non Academic Staff in each ATI - 2015

Institute	Higher Management	Senior Staff	MA Staff	Primary Level Staff	Total
SLIATE	06	06	40	08	60
Colombo	01	04	08	08	21
Dehiwala	-	04	10	06	20
Badulla	01	02	06	05	14
Kurunegala	01	03	06	04	14
Gampaha	01	03	07	06	17
Kandy	01	04	07	05	17
Galle	01	02	18	18	39
Ampara	-	02	08	11	21
Jaffna	-	02	02	04	08
Trincomalee	-	02	04	01	07
Kegalle	01	02	03	05	11
Anuradhapura	-	-	02	01	03
Sammanthurai	-	-	02	01	03
Batticaloa	-	-	01	-	01
Tangalle	-	-	02	-	02
Rathnapura	-	-	02	01	03

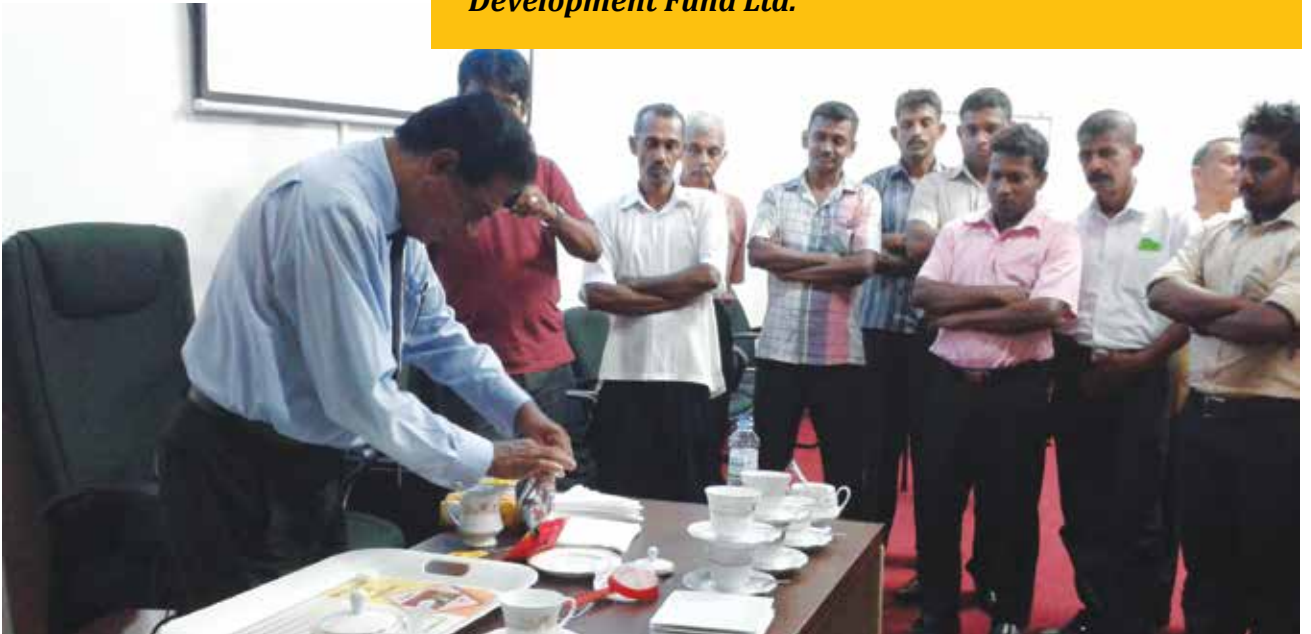


***Workshop on “Personal Grooming and Attitudinal Changes Through Motivation for SLATE Executive’s” on 23rd & 24th May 2015 at Skill Development Fund Ltd.***





***Workshop on Duties & Responsibilities " for SLIATE PL Grade staff members on 11th & 12th July 2015 at skills Development Fund Ltd.***





## Workshops Conducted for developing Human Resources at SLIATE in year 2015

No	Participants	Name of the Workshop	Date	Venue	Amount
1	Staff members From SLAITE	Attitude and Skill Development(vi)	24.04.2015	Institute of Human Recourse Advancement	Rs.20000.00
2	All Directors and Executives	Personal Grooming & Attitudinal changes through Motivation	23 & 24 .05.2015	Nipunatha Piyasa	Rs. 242600.00
3	Drivers and Labours	Productivity Duties and Responsibilities	11 & 12.07.2015		Rs. 337480.00
4	Management Assistant (Group i)	Office Management Correct Attitudes & Motivation & Personal Grooming	02 & 03. 10.2015	Nipunatha Piyasa	Rs. 446860.00
5	Management Assistant (Group ii) & Office Assistant	Office Management Correct Attitudes & Motivation & Personal Grooming	16 & 17. 10.2015	Nipunatha Piyasa	Rs. 515640.00
6	Accountants, Registrars & Administrative Assistant	Office Management Correct Attitudes & Motivation & Personal Grooming	06. & 07. 11.2015	Nipunatha Piyasa	Rs. 242540.00

## FELICITATION DAY



*Annual Felicitation Day held at SLIATE Head Office on 27th August, 2015.*



## Details of Workshops and Efficiency Bar Examination

No	Designation	Date of workshop held
1	Management Assistant	2015.03.13
2	Executives	2015.03.19

### Examination conducted Details

No	Designation	Date of Examination
1	Directors	2015.03.28 & 29
2	Manager MIS	2015.03.29
3	Accountants	2015.03.28 & 29
4	Engineer	2015.03.29
5	Legal Officer	2015.03.29
6	Internal Auditor	2015.03.29
7	Assistant Registrar	2015.03.28 & 29
8	Administrative Assistants	2015.03.28 & 29
9	Librarian	2015.03.29
10	Library Assistants	2015.03.29
11	Management Assistant (III)	2015.03.22
12	Management Assistant (II)	2015.03.28 & 29
13	Store Keeper	2015.03.28 & 29
14	Hostel Warden	2015.03.28 & 29
15	Hostel Matron	2015.03.28 & 29
16	Drivers, KKS, Technicians, Plumbers, Labours	2015.03.23 & 24

Total Cost for EB Examination -2014

Paper setting Rs. 106,000.00

Paper Evaluation Rs. 34,700.00

## Details of Capital Expenditure – 2015

<u>Item</u>	<u>Company Name</u>	<u>Total Amount Rs.</u>
Lathe machine	API Trades (Pvt) Ltd	4,800,000.00 + vat
Milling Machine	Alcobronz Engineering	1,743,243.00 + vat
DG Vehicle	United Motors Lanka PLC	9,250,000.00 + vat (Earned money)
		-----
		15,793,243.00 + vat
		=====

A close-up photograph of a yellow pencil with a sharpened lead tip pointing towards a multiple-choice question on a test paper. The question is partially visible, showing the numbers '46' and '47' and several options in red boxes labeled 'A', 'B', 'C', and 'D'. The background is slightly blurred, showing more of the test paper.

## **CONTRIBUTION FROM EXMINATION DIVISION**

## EXAMINATION ADMINISTRATION

Examination Division has completed the process of organizing, conducting and evaluating exam of the 2015 with the power vested by No:29 of Sri Lanka Institute of Advanced Technological act of 1995.

As per the action plan of year 2015, Examination division conducted examination of all courses during the period of 6<sup>th</sup> July 2015 to 7<sup>th</sup> August 2015 and 25<sup>th</sup> January 2016 to 26<sup>th</sup> February 2016 respectively.

Name of the Course	Year	1 <sup>st</sup> Semester -2015 (1 <sup>st</sup> attempt)				2 <sup>nd</sup> Semester -2015 (1 <sup>st</sup> attempt)			
		No of Applicants	Sat for the exam	No of Passed	Pass Rate %	No of Applicants	Sat for the exam	No of Passed	Pass Rate%
HND in English	1	2004	1902	1473	77	1654	1468	929	63
	2	1422	1394	1235	89	1361	1326	845	64
	3	1001	952	832	87	0	0	0	0
<b>TOTAL</b>		<b>4427</b>	<b>4248</b>	<b>3540</b>	<b>83</b>	<b>3015</b>	<b>2794</b>	<b>1774</b>	<b>63</b>
HNDA	1	1281	1187	952	80	1093	989	614	62
	2	1095	1044	801	77	1063	1032	698	68
	3	580	545	341	63	562	526	313	60
	4	609	590	511	87	606	582	445	76
<b>TOTAL</b>		<b>3565</b>	<b>3366</b>	<b>2605</b>	<b>77</b>	<b>3324</b>	<b>3129</b>	<b>2070</b>	<b>66</b>
HNDM	1	522	490	312	64	453	424	223	53
	2	407	391	284	73	382	372	243	65
	3	237	208	156	75	219	198	143	72
<b>TOTAL</b>		<b>1166</b>	<b>1089</b>	<b>752</b>	<b>69</b>	<b>1054</b>	<b>994</b>	<b>609</b>	<b>61</b>
HNDIT	1	1013	937	527	56	833	740	183	25
	2	675	622	475	76	638	615	276	45
<b>TOTAL</b>		<b>1688</b>	<b>1559</b>	<b>1002</b>	<b>64</b>	<b>1471</b>	<b>1355</b>	<b>459</b>	<b>34</b>
HNDA (Agri)	1	130	117	91	78	110	107	67	63
	2	159	158	158	100	163	157	115	73
<b>TOTAL</b>		<b>289</b>	<b>275</b>	<b>249</b>	<b>91</b>	<b>273</b>	<b>264</b>	<b>182</b>	<b>69</b>
HNDTHM	1	193	170	100	59	168	153	89	58
	2	146	138	107	78	142	131	97	74
	3	77	73	71	97	0	0	0	0
<b>TOTAL</b>		<b>416</b>	<b>381</b>	<b>278</b>	<b>73</b>	<b>310</b>	<b>284</b>	<b>186</b>	<b>65</b>
HNDBF	1	50	49	32	65	48	41	18	44
	2	60	59	54	92	60	58	58	100
<b>TOTAL</b>		<b>110</b>	<b>108</b>	<b>86</b>	<b>80</b>	<b>108</b>	<b>99</b>	<b>76</b>	<b>77</b>

Course	Year	1 <sup>st</sup> Semester -2015				2 <sup>nd</sup> Semester -2015			
		No of Applicants	Sat for the exam	No of Passed	Pass Rate %	No of Applicants	Sat for the exam	No of Passed	Pass Rate%
HNDFT	1	48	48	39	81	45	45	35	78
	2	34	34	32	94	34	34	30	88
<b>TOTAL</b>		82	82	71	87	79	79	65	82
HNDBA	1	142	138	102	74	165	146	56	38
	2	124	120	82	68	137	130	99	76
<b>TOTAL</b>		266	258	184	71	302	276	155	56
HNDE (Electrical)	1	250	242	212	88	258	167	82	49
	2	196	184	121	66	208	150	74	49
	3	0	0	0	0	177	161	140	87
	4	191	191	189	99	0	0	0	0
<b>TOTAL</b>		637	617	522	85	643	478	296	62
HNDE (Civil)	1	277	271	217	80	276	216	65	30
	2	201	195	148	76	213	162	86	53
	3	0	0	0	0	194	179	119	66
	4	206	205	195	95	0	0	0	0
<b>TOTAL</b>		684	671	560	83	683	557	270	48
HNDE (Mechanical)	1	165	161	130	81	167	130	79	61
	2	125	124	72	58	130	100	62	62
	3	0	0	0	0	157	148	130	88
	4	99	99	92	93	0	0	0	0
<b>TOTAL</b>		389	384	294	77	454	378	271	72
HNDBSE	1	42	39	25	64	39	35	19	54
	2	35	30	24	80	35	29	22	76
	3	0	0	0	0	0	0	0	0
	4	27	26	26	100	0	0	0	0
<b>TOTAL</b>		104	95	75	79	74	64	41	64
HNDQS	1	120	118	96	81	120	111	34	31
	2	93	92	73	79	94	88	33	38
<b>TOTAL</b>		213	210	169	80	214	263	108	41
<b>Grand Total</b>		14036	13343	10387	78	12004	11014	6562	60

Examination division completed the 1<sup>st</sup> semester evaluation process within 4 weeks and released result the, with is 2 months and 1 week and 2<sup>nd</sup> semester evaluation process within 4 weeks and released result by one month and 3 weeks.

In brief, the examination division has achieved its target as per the action forecasted for year 2015.



**CONTRIBUTION FROM  
INFORMATION SYSTEM DIVISION**

# FUNCTIONS OF MIS DIVISION

## Introduction

Information Systems are the driving force in the world of business today. Management Information System (MIS) is essential in making organizations more effective. MIS and the information it generates are generally considered as essential components of prudent and reasonable organizational decisions.

## SLIATE MIS Division Definition

Computer based application and network system designed to support the operations, management, and decision functions of the SLIATE.

## Vision of the MIS Division

To become the best CMMI / ISO Certified MIS department / Unit in the government sector.

## Mission of the MIS Division

The MIS unit is committed to provide the highest quality technology services and support, thereby enhancing the operation, management, research, and educational capabilities within SLIATE.

## Purpose of the MIS division

The primary purpose of the MIS Division is to plan, manage, coordinate, and provide quality, accurate and timely computerized information to SLIATE management. The division is responsible to report and manage pertinent information or data for SLIATE management and for its stakeholders in a comprehensive and cost effective manner.

## Major Activates carried out in year 2015

### ICT based procurements conducted by the division to enhance the education and communication levels of the System.

Item	Quantity	Purchased to
Computers	125	Samanthurai, Batticaloa, Dehiwala, Kandy, Galle
Multimedia projectors	100	Ampara, Anuradhapura, Badulla, Jaffna, Colombo, Trinco, Tangalla, Samanthurai, Batticaloa, Head office
Computers	138	Rathnapura ATI Section
Computers	138	Tangalle ATI Section
Computers	138	Vavuniya ATI Section



## MIS Contribution of Computer Labs at ATII

MIS Division Completed the networking of administration division of Dehiwala ATI and Fully completed the entire wiring of Rathnapura ATI Section and Tangalle ATI Section.

## Digital display system at the SLIATE Convocation 2015

MIS Division created a new method of expressing Name list at SLIATE convocation 2015 at BMICH.

## Enhancement of Examination and Student Information system modules

All 2015 students were registered through the student information system deployed by the MIS division. This was the main task carried out by the division.

192.168.1.12/MIS/index.php/InSLiATE/Dashboard

Welcome to SLIATE Management Information System - Colombo ATI

Today is Tuesday, 2016.07.26. Hi, Madura Wanigasekera.

Academic Year	Total Batches	Student Intake
2016	606	7210

Latest Students Added

Admission No	Name With Initials	NIC
COL/BS /2014/F/0014	K.A.S.W.Kasturiarachchi	928480640v
COL/BS /2014/F/0030	W.S.B. JAYAWICKRAMA	911410697V
COL/BS /2014/F/0053	A K Fathima Safna	937692277

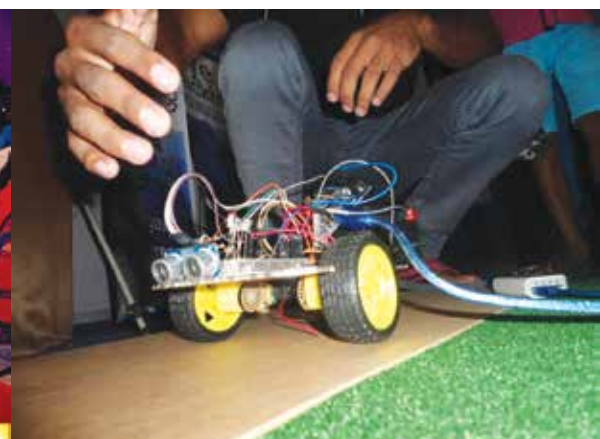
Latest Employees Added

Name With Initials	ID
W.Hilary E. Silva	1
K.A.D. Dihan	2
K.L.A.S.S.R. Piyasena	3
R.P.C.Ranjan	4
O.H.M. Tharanga	6

## IT RELATED STUDENTS ACTIVITIES

*In year 2015, a Software competition and Exhibition under the name 'Technosoft 2015' was organized by the Department of IT at ATI Kurunegala to gather the students in ATII, universities and schools from all over the country to compete on grounds of excellence and to bring out the potential talents of our youth.. The competition was held on 5th and 6th of November 2015.*

*Infotel 2015 Exhibition at the BMICH from 20th to 22nd November, 2015. Gampaha ATI participated for the event.*



## CONTRIBUTION FROM ENGINEERING DIVISION



# FUNCTIONS OF THE ENGINEERING DIVISION

## Formation and Introduction

Engineering Unit of Sri Lanka institute of advanced Technological Education was established on last quarter of 2009 mainly focusing on the simultaneous development of infrastructure for ATII with the intention of increasing student intake.

Composition of the Engineering unit is Engineer (Civil), Technical Officer, Management Assistant and the unit is under the Supervision of Director General and Deputy Director General (Admin/Fin).

Main activities of Engineering unit is handling the foreign funded projects such as proposed New Buildings under Education for Twenty First Century project, EKSP civil works and regular Maintenance of ATII at present to achieve the SLIATE's vision while optimizing utilization of resources.

## Objectives

- To ensure adequate and quality infrastructure facilities necessary to each ATII to provide technical education
- To increase the efficiency and safety of existing physical resources by better management
- To identify future demand and planning

## Main Activities in 2015

### i. Proposed Building under HETC Project:

Construction of Proposed Leadership & Quality Development Center (LQDC) for SLIATE was commenced in the 3<sup>rd</sup> quarter of 2015. Total Project Cost is Rs. 94.6 million.



- **Construction of Four Storied Building at ATI - Kegalle** was commenced in the 4<sup>th</sup> quarter of 2015. Total Project Cost is Rs.86.5 million.



- **Construction of Four Storied Building at ATI - Dehiwala** was awarded in the 4<sup>th</sup> quarter of 2015. Total Project Cost is Rs. 115 million.
- Preparation of Bidding Document for **Construction of Four Storied Building at ATI - Jaffna** was completed in the 4<sup>th</sup> quarter of 2015. Total Project Cost is Rs. 219 million.

**i. Construction of Hostel:**

- **Construction of Four Storied Hostel Building at ATI - Colombo & Dehiwala** (each Rs. 201 M) were commenced in the 2<sup>nd</sup> quarter of 2015.



*Hostel Building  
ATI - Colombo*

## Construction & Renovation Works

General Construction & Renovation Works carried out throughout the year is given below.

Project Name	Awarded Amount	Amount Paid up to 31/12/2015	Status
Wall Partitioning for Store at ATI Dehiwala	493,760.00	378,449.78	Completed
Interlocking Paving Block for Access Path & Improvement of Basket Ball & Net Ball Court at ATI Trincomalee	6,556,375.00	857,854.13	Under Construction
Improvement of Boundary Wall & New Entrance at ATI Trincomalee	4,343,254.00	0.00	Under Construction
Renovation of Computer Room at ATI Kandy	6,494,878.00	0.00	Under Construction
Improvement of Internal Road, Canteen & Student Centre at ATI Kandy	4,928,600.00	2,084,053.35	Under Construction
Improvement of Roof for the Class Rooms & Land at ATI Samanthurai	3,918,400.00	1,325,371.50	Under Construction
Converting Old Store to Tissue Culture Lab, IT Lab & Lecture Rooms at ATI Gampaha	3,796,299.50	804,025.00	Under Construction
Construction of New Toilet & Roofing for Path at ATI Gampaha	2,186,043.47	957,895.21	Under Construction
Converting Existing Veranda to New Computer Room, Dining Room & Hostel Toilet Renovation at ATI Gampaha	1,619,839.20	1,536,553.83	Under Construction
Meter Cubicle for ATI Batticaloa	488,025.00	0.00	Completed
Construction of Class Room Block (Block 02) at ATI Dehiwala	9,812,660.00	9,272,690.55	Completed
Supplying & Installing of Solar Power Plant with Grid Invertors at ATI Jaffna	7,797,500.00	1,559,500.00	Under Installation
Supplying & Fixing of Name Boards for ATIs	1,359,500.00	993,643.96	Under Installation



*Renovation of Computer Room at ATI Kandy*



*Converting Existing Veranda to New Computer Room, Dining Room & Hostel Toilet Renovation at ATI Gampaha*



*Improvement of Roof for the Class Rooms & Land at ATI Samanthurai*



*Construction of New Toilet & Roofing for Path at ATI Gampaha*



*Construction of New Toilet & Roofing for Path at ATI Gampaha*



*Converting Old Store to Tissue Culture Lab, IT Lab & Lecture Rooms at ATI Gampaha*

## CONTRIBUTION FROM INTERNAL AUDIT DIVISION





## FUNCTIONS OF THE INTERNAL AUDIT DIVISION

The Internal Audit Branch, which is entrusted with the task of Internal Audit Assignments and Investigations of the Sri Lanka Institute of Advanced Technological Education and the Advanced Technological Institutions, has been continuing its program of work as in the previous year's reviewing the adequacy of internal control systems and procedures ensuring adherence to Circular instructions, SLIATE Act and other relevant rules and regulations. The monitoring process and proposing any new or change of policies were done through the Audit Committee of the Sri Lanka Institute of Advanced Technological Education. All lapses, weaknesses and shortcomings were brought to the notice of the relevant authorities with suggestions for improvements.

(1) Internal Audits and Special investigations were carried out at the SLIATE Head Office and following Advanced Technological Institutes were completed according to the annual audit plan and submitted reports to authorities for further action;

### **Field Audits**

- (a) Sri Lanka Institute of Advanced Technological Institute – SLIATE Head Office
- (b) Advanced Technological Institute - Dehiwala
- (c) Advanced Technological Institute - Galle
- (d) Advanced Technological Institute - Kandy
- (e) Advanced Technological Institute - Kurunegala
- (f) Advanced Technological Institute - Mattakkuliya
- (g) Advanced Technological Institute - Ampara
- (h) Advanced Technological Institute - Badulla
- (i) Advanced Technological Institute - Kegalle
- (j) Advanced Technological Institute - Rathnapura
- (k) Sri Lanka Institute of Advanced Technological Institute – SLIATE Head Office- Admin
- (l) Performance Audit of Vavunia , Tangalle and Anuradhapura

### Investigations and Preliminary Inquires

Date	Institute	Subject
2015.11.18	Advanced Technological Institute - Ampara	Less performance of farm Manager.
2015.10.19	Head Office	Vehicle accident Inquiry
2015.10.02	ATI- Jaffna	Inquiry for Director matter
2015.08.16	ATI- Dehiwa	Inquiry for Labourer
2015.07.21	ATI- Dehiwala	Inquiry for Lecturer
2015.04.28	ATI- Dehiwala	Student Matter
2015.02.21	Head Office	Fraud of Signature
2015.06.20	Head Office	Inquiry for Drive

(2) The Internal Audit Branch coordinated, complied and submitted Information required on the directions (Management Committee Meeting) / decisions of the Committee on Public Enterprises of the Parliament in respect of SLIATE and ATIs.

(3) The committee shall take the following steps, functions and resources of the internal audit branch and satisfy itself that the branch has the necessary authority to carry out its work. During the year under review the Audit Committee met on four occasions viz.

Date	Meeting No.
25.06.2015	2015/01
14.09.2015	2015/02
29.10.2015	2015/03
20.01.2015	2015/04

Review the internal audit programme and results of the internal audit process and where necessary, ensure that appropriate actions are taken on the recommendations of the internal audit branch.

- (4) Fifteen (21) Audit Queries have been received from the Auditor General's Department for the financial year 2015 and we have answered all of them immediately.
- (5) The Internal Audit Branch which was set up in the SLIATE in 2007 to screen the affairs of the Advanced Technological Institutes (ATIs) in a macro perspective with particular reference to the findings of the Auditor General and to have an interaction with the Management of ATIs on a case by case basis met on monthly at the Management Committee Meeting during the year 2015. The Committee chaired by the Director General, 12 of Advanced Technological Institutes Heads and 07 ATI Sections Coordinators, SLIATE examined the performance and current affairs of the all Advanced Technological Institutes and Sections accordingly.
- (6) The Director General forwarded the additional task of following up the Transferring the Lands to ASTIs. This process was in very slow before taking by Internal Audit Division. With high involvement of internal audit division, it could be able to fully transfer the lands in two ATIs in 2015.

## **CONTRIBUTION FROM FINANCIAL DIVISION**



# ANNUAL ACCOUNTS

## Statement of Financial Performance for the year ended 31st December 2015

	Note	2015 Rs.	2014 Rs.
<b>Revenue</b>			
Recurrent Grant - Treasury Projects - EKSP		612,200,000	525,000,000
			2,110,170
<b>Miscellaneous Revenue</b>			
Institutional Income	2	51,865,332	47,813,040
Other Income		423,883,910	373,495,265
<b>Total Revenue</b>		<b>1,087,949,242</b>	<b>948,418,475</b>
<b>Expenditure</b>			
Personal Emoluments	3	(442,659,554)	(350,015,217)
Travelling Expenses	4	(3,185,248)	(4,396,562)
Contractual Services	5	(111,243,352)	(94,730,962)
Supply & Requisites	6	(15,033,359)	(15,198,507)
Maintenance Expenditure	7	(11,595,147)	(9,329,838)
Training & Evaluation	8	(70,891,002)	(57,417,032)
Other Expenditure	9	(1,036,430)	(1,035,618)
Depreciation	10	(415,788,983)	(362,207,325)
		(1,071,433,075)	(894,331,061)
<b>Surplus/(Deficit) Transferred to Changes in Equity</b>		<b>16,516,167</b>	<b>54,087,414</b>

## Statement of Financial Position as at 31st December 2015

	Note	2015		2014	
		Rs.	Rs.	Rs.	Rs.
<b>Assets</b>					
<b>Non - Current Assets</b>					
<b>Property, Plant &amp; Equipment</b>	10	3,740,301,313		3,510,876,488	
		<b>3,740,301,313</b>		<b>3,510,876,488</b>	
<b>Current Assets</b>					
Inventories		3,306,560		1,929,900	
Deposits, Pre-payments , Advances & Debtors	11	42,346,383		11,959,131	
Cash and Cash Equivalents	12	441,238,405		161,330,130	
		486,891,348		175,219,161	
<b>Total Assets</b>		<b>4,227,192,661</b>		<b>3,686,095,649</b>	
<b>Funds &amp; Liabilities</b>					
Accumulated Fund		1,841,772,543		1,564,279,369	
<b>Non - Current Liabilities</b>					
Provision of Gratuity	13	115,713,931		89,173,455	
Deferred Grant		2,205,107,482		1,973,477,430	
<b>Current Liabilities</b>					
Creditors	14	6,419,593		10,823,522	
Accrued Expenses	15	44,018,795		35,244,982	
Deposit – Payable	16	14,160,317		13,096,891	
		64,598,705		59,165,395	
<b>Total Funds &amp; Liabilities</b>		<b>4,227,192,661</b>		<b>3,686,095,649</b>	

## Statement of Changes in Equity as at 31st December 2015

Description	GOSL	Tsunami Pro:	IRQUE Pro:	EKSP Pro:	HETC Pro:	Revaluation of Assets	Total
Balance as at 1st of January 2014	202,168,826	908,679,938	9,123,098	64,794,444	199,200	158,384,000	1,343,349,506
Contribution for the year	186,062,955	-	-	-	-	-	186,062,955
Surplus for the year	54,087,414	-	-	-	-	-	54,087,414
Balance as at 1st of January 2015	-	-	-	-	-	-	1,583,499,875
Contribution for the year	241,756,501	-	-	-	-	-	241,756,501
Surplus for the year	16,516,167	-	-	-	-	-	16,516,167
<b>Balance as at 31st of December 2015</b>	-	-	-	-	-	-	<b>1,841,772,543</b>

## Consolidated Cash Flow Statement for the Year ended 31st December 2015

	2015 Rs.	2014 Rs.
<b>Cash Flows From operating Activities</b>		
<b>Receipts</b>		
Treasury Grants	1,057,200,000	775,000,000
Projects	170,000,000	2,110,170
Institutional Income	51,865,332	47,813,040
Other Income	8,094,927	11,287,940
<b>Total Receipts</b>	<b>1,287,160,259</b>	<b>836,211,150</b>
<b>Payments</b>		
Personal Emoluments	(393,576,152)	(321,990,262)
Travelling	(2,912,206)	(4,283,576)
Contractual Services	(98,657,897)	(88,197,159)
Supply & Requisites	(13,412,899)	(14,919,656)
Maintenance	(10,692,964)	(9,043,300)
Training & Evaluation	(65,356,272)	(43,996,406)
Other payments	(469,768)	(529,418)
Increase/Decrease in Advances	(30,387,252)	6,078,372
Increase/Decrease in Inventories	(1,376,660)	
Increase/Decrease in Payables	1,063,427	2,553,523
Increase/Decrease in Creditors	(4,403,929)	
Accrued Expenditure (Previous year)	(29,690,930)	(28,004,909)
Total Recurrent Payments	<b>(649,873,502)</b>	<b>(502,332,791)</b>
<b>Net cash flows from operating activities</b>	<b>637,286,757</b>	<b>333,878,359</b>
<b>Cash flows from Investing activities</b>		
Construction of Land, buildings & Working Progress	(269,750,654)	(146,844,262)
Purchase of Fixed Assets	(87,621,166)	(90,424,627)
<b>Net cash flows from investing activities</b>	<b>(357,371,820)</b>	<b>(237,268,890)</b>
<b>Cash flows from financing activities</b>		
Bank charges	(6,662)	(6,200)
<b>Net cash flows from financing activities</b>	<b>(6,662)</b>	<b>(6,200)</b>
<b>Net increase/(decrease) in cash and cash equivalents</b>	<b>279,908,275</b>	<b>96,603,269</b>
<b>Cash and cash equivalents at beginning of period</b>	<b>161,330,130</b>	<b>64,726,861</b>
<b>Cash and cash equivalents at end of period</b>	<b>441,238,405</b>	<b>161,330,130</b>

## 02. Miscellaneous Revenue

### (i) Institutional Income

Detail	2015 Rs.	2014 Rs.
Course Fee	33,390,400	31,164,000
Fee Levying Course Fee	1,548,100	1,260,000
Student Application Fee	8,382,500	7,947,250
Examination Fee	7,308,390	6,616,365
Convocation Surplus	1,235,942	825,425
<b>Total</b>	<b>51,865,332</b>	<b>47,813,040</b>

### (ii) Other Income

Detail	2015 Rs.	2014 Rs.
Hire of Halls / Equipment's	380,447	402,293
Sale of old Newspapers & Auctions	676,203	400,585
Interest from Loan	435,095	419,658
Interest from Treasury Bill	756,420	274,974
Other Interest Income	5,049	36,253
Interest from Fixed Deposit	155,082	1
Rental Charges	994,014	1,798,289
Penalty Charges	898,445	3,190,413
Hostel Charges	2,051,780	2,026,000
Photocopy Charges	707,993	1,023,395
Miscellaneous	687,150	935,502
Donation	200,000	11,700
Non Refundable Deposit	147,250	532,839
Deferred Grant Income	415,788,983	362,207,325
<b>Total</b>	<b>423,883,910</b>	<b>373,495,265</b>



### 03. Personal Emoluments

	2015 Rs.	2014 Rs.
Salaries & Wages		
(i) Academic	174,314,467	143,289,132
(ii) Non Academic	126,450,483	91,093,186
Visiting Lecture Fee	53,044,117	51,260,152
Gratuity	27,623,456	16,033,949
Allowance to G.C .Members	134,500	269,000
Allowance to Trainees	5,178,881	5,096,611
Allowance to Academic Allowance/Syndicate/Manag.	579,275	76,500
Allowance to Audit & Management Committee	79,000	78,000
Labour Charges	230,085	363,085
EPF	41,607,115	31,509,943
ETF	8,321,423	6,301,988
Overtime & Holiday Payment	3,748,512	3,233,106
Consultancy /Translation /Interview Board	1,348,241	1,410,565
<b>Total</b>	<b>442,659,554</b>	<b>350,015,217</b>

### 04. Travelling Expenses

	2015 Rs.	2014 Rs.
Domestic	3,149,898	3,583,174
Foreign	35,350	813,388
<b>Total</b>	<b>3,185,248</b>	<b>4,396,562</b>

### 05. Contractual Services

	2015 (Rs.)	2014 (Rs.)
Rent & Hire Charges	7,148,437	10,038,908
Rates & Taxes to Local Auth.	734,469	258,302
Electricity	18,912,253	18,932,499
Water	7,695,735	7,424,276
Telecommunication/Internet	20,442,025	7,222,376
Postal Charges	823,369	745,925
Janitorial Services	24,091,298	21,361,020
License & Insurance	1,514,587	1,674,739
Printing / Advertising	2,062,182	2,256,586
Security Services	27,818,997	24,816,332
<b>Total</b>	<b>111,243,352</b>	<b>94,730,962</b>

## 06. Supplies & Requisites

	2015 (Rs.)	2014 (Rs.)
Stationery & Office Requisites	8,017,640	8,132,431
Fuel & Lubricants	3,333,007	3,686,836
Uniforms	196,000	184,270
Entertainment	2,311,064	1,965,816
Library Services	716,684	643,068
Canteen Gas	458,963	586,086
<b>Total</b>	<b>15,033,359</b>	<b>15,198,507</b>

## 07. Maintenance Expenditure

	2015 (Rs.)	2014 (Rs.)
Vehicles	2,744,625	2,859,555
Plant, Machinery Equipment	4,584,066	3,612,228
Building & Structures	4,266,456	2,858,055
<b>Total</b>	<b>11,595,147</b>	<b>9,329,838</b>

## 08. Training & Evaluation

	2015 (Rs.)	2014 (Rs.)
Meetings / Student Interviews	1,851,283	1,531,128
Functions/Exhibition/Student Welfare	8,921,186	2,522,338
Examination/Evaluation	35,772,810	34,575,133
Workshop/Seminars	1,960,598	1,612,397
Study Tours / Field Visits	4,166,099	1,945,220
Staff Training	2,217,363	242,520
Student Season Ticket	11,666,165	9,943,838
Printing of Exam Papers	530,107	1,835,321
Consumable for Training Activities	1,711,325	1,015,094
Course Promotion	234,315	637,796
Equipment Moving charges	109,405	4,500
Institutional Membership Fee	26,856	27,420
Capacity Building	1,350,865	1,433,243
Farm deficit	372,625	91,084
<b>Total</b>	<b>70,891,002</b>	<b>57,417,032</b>

## 09. Other Expenditure

	2015 Rs.	2014 Rs.
Legal / Investigation /Type Setting	469,768	36,304
Audit Fee	560,000	993,114
Bank Charges	6,662	6,200
<b>Total</b>	<b>1,036,430</b>	<b>1,035,618</b>

## Notes to the Financial Statements for the year ended 31st December 2015

<b>Property, Plant and Equipment</b>										
<b>Description</b>	<b>Land &amp; Land Improvement</b>	<b>Building &amp; Structures</b>	<b>Motor Vehicles</b>	<b>Furniture &amp; Office Equip.</b>	<b>Computers / Machinery</b>	<b>Library Books</b>	<b>Workshop &amp; Training Equipment</b>	<b>Total</b>		
<b>Cost</b>										
Balance as at 1st Janu. 2015	227,205,665	2,105,497,605	114,800,348	2,318,375,943	397,629,754	70,974,164	100,718,005	5,335,201,484		
Additions during the year	4,633,038	609,017,915	10,180,103	43,810,433	84,377,636	5,037,470	12,508,353	769,564,948		
<b>Balance as at 31 Dec. 2015</b>	<b>231,838,703</b>	<b>2,714,515,520</b>	<b>124,980,451</b>	<b>2,362,186,376</b>	<b>482,007,390</b>	<b>76,011,634</b>	<b>113,226,358</b>	<b>6,104,766,432</b>		
<b>Depreciation</b>										
Balance as at 1st Janu. 2015		622,320,019	76,447,675	1,015,592,776	163,237,883	15,019,929	65,503,116	1,958,121,398		
Depreciation charge for the year		105,687,895	8,848,938	228,170,704	63,220,063	3,550,747	6,310,636	415,788,983		
<b>Balance as at 31 Dec. 2015</b>		<b>728,007,914</b>	<b>85,296,613</b>	<b>1,243,763,480</b>	<b>226,457,946</b>	<b>18,570,676</b>	<b>71,813,752</b>	<b>2,373,910,381</b>		
<b>Carrying Amounts</b>										
Balance as at 31 Dec. 2015	231,838,703	1,986,507,606	39,683,838	1,118,422,896	255,549,444	57,440,958	41,412,606	3,730,856,051		
Construction Work in Progress 10 (a)	-	9,445,262	-	-	-	-	-	9,445,262		
Balance as at 31 Dec. 2015	231,838,703	1,995,952,868	39,683,838	1,118,422,896	255,549,444	57,440,958	41,412,606	3,740,301,313		
<b>10 (a) Construction Work-in-Progress</b>										
<b>Description</b>	<b>Land</b>	<b>Building &amp; Structures</b>	<b>Motor Vehicles</b>	<b>Furniture &amp; Office Equip.</b>	<b>Computers</b>	<b>Library Books</b>	<b>Workshop &amp; Training Equipment</b>	<b>Total</b>		
Balance as at 1st Jan:2015		130,654,929		3,141,472				133,796,401		
Transferred to the Rela: Acc		(125,848,584)		(3,141,472)				(128,990,056)		
Incurred during the year		4,638,917						4,638,917		
Balance as at31st Dec:2015		9,445,262		-				9,445,262		

## 11. Deposit, Pre Payments and Advances

	2015 Rs.	2014 Rs.
(i) Deposit	1,265,000	1,260,000
(ii) Pre Payments	782,539	718,385
(iii) Other Advances	870,819	650,956
(iv) Mobilization Advance	20,781,137	839,738
(v) Festival Advance	14,250	316,700
(vi) Debtors	516,507	695,522
(vii) Distress Loan	18,109,781	7,453,030
(viii) Special Advance	6,350	24,800
<b>Total</b>	<b>42,346,383</b>	<b>11,959,131</b>

## 12. Cash and Cash Equivalents

Institute	2015 Balance Rs.	2014 Balance Rs.
Head Office		
- Current A/C	207,934,474	131,110,574
- Savings A/C	30,291,501	8,835,309
- Short Term Investment- i	4,122,004	3,882,008
- Short Term Investment- ii	89,689,848	-
- Distress Loan A/C	2,863,724	2,292,274
Colombo		
- Current A/C	11,619,659	1,696,807
- Cash in Hand	17,941	982
Kurunegala		
- Current A/C	8,568,790	452,797
Dehiwala		
- Current A/C	7,401,538	989,593
- Cash in Hand	-	2,480
Kandy		
- Current A/C	8,868,568	223,637
Badulla		
- Current A/C	11,250,487	463,442
Ampara		
- Current A/C	7,379,662	138,370
- Farm A/C	191,797	285,140
- Cash in Hand	-	-
Gampaha		
- Current A/C	6,097,626	1,058,112
- Farm A/C	20,288	37,059
- Short Term Investment	840,326	790,245
Galle		
- Current A/C	7,769,059	910,678
- Farm A/C	96,505	87,276
- Cash in Hand	5,676	-
Jaffna		
- Current A/C	12,542,901	3,798,564
- Short Term Investment	1,964,640	1,964,640
Kegalle		
- Current A/C	11,209,255	1,830,948
Trincomalee		
- Current A/C	10,492,136	479,195
- Petty Cash		
<b>Total</b>	<b>441,238,405</b>	<b>161,330,130</b>

### 13. Provision for Gratuity

	2015 Balance Rs.	2014 Balance Rs.
Balance as at 1st January	89,173,455	75,261,679
Provision for the year	<u>27,623,455</u>	<u>16,033,949</u>
	116,796,910	91,295,628
<b>Less :</b>		
Payments during the year	(1,082,979)	(2,122,173)
<b>Total</b>	<b><u>115,713,931</u></b>	<b><u>89,173,455</u></b>

### 14. Creditors

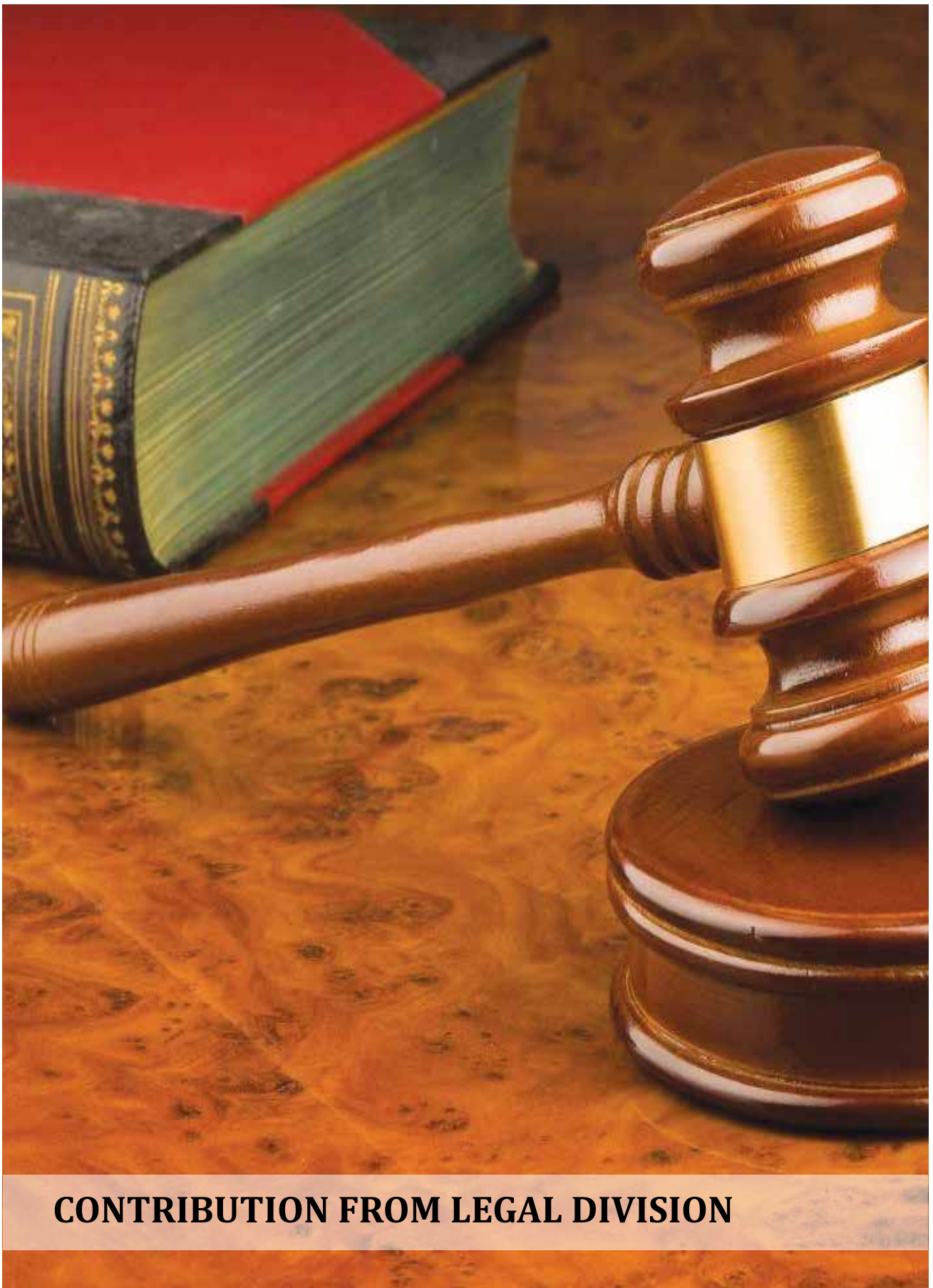
	2015 Rs.	2014 Rs.
Siridantha Construction	3,271,087	2,977,043
A.J. Enterprises	-	49,629
Venukanth Construction	-	64,050
Abiru Construction	-	209,934
Silmiya Construction	311,860	122,149
Chaming Enterprises	177,315	202,385
Victoria Builders	-	352,372
Bobby Constructions	-	1,512,278
Tokiyo Trade Centre	254,056	196,492
S.S. Constructions	247,000	247,000
K.A.Raja Welding Centre	-	177,000
St. Mary's Enterprises	-	100,962
Sri Shakthi Construction	-	232,820
SL State Trading Corporation	-	595,681
University of Sri Jayawardanapura	-	437,061
University of Wayamba	-	2,998,450
Uni Tech Engineering	39,767	-
Lanka Construction	118,156	-
MS Civil Construction	99,675	-
Okanda Construction	989,670	-
ATI Kurunegala	858,483	-
ATI Colombo	32,500	-
ATI Dehiwala	-	226,150
ATI Kandy	-	113,366
ATI Gampaha	20,025	8,700
<b>Total</b>	<b><u>6,419,594</u></b>	<b><u>10,823,522</u></b>

## 15. Accrued Expenses

	2015 Rs.	2014 Rs.
Head Office	21,095,942	22,757,309
Kandy	1,070,873	1,084,835
Colombo	3,718,057	1,811,335
Badulla	2,888,649	1,438,323
Gampaha	1,839,513	674,175
Galle	3,942,577	1,079,303
Dehiwala	2,826,045	1,300,377
Ampara	1,470,518	1,845,658
Kurunegala	994,396	806,752
Trincomalee	1,605,355	1,260,216
Jaffna	1,746,000	562,514
Kegalle	820,870	624,185
<b>Total</b>	<b>44,018,795</b>	<b>35,244,982</b>

## 16. Deposit Payable

Detail	2015 Rs.	2014 Rs.
Library/Other Deposit	8,693,137	6,291,840
Tender / Refundable	1,584,553	1,659,743
Mahapola	335,000	1,700,000
Unclaimed Payable - Miscell.	3,380,517	3,275,597
Direct & Indirect Tax Payable	167,110	169,710
<b>Total</b>	<b>14,160,317</b>	<b>13,096,890</b>



## **CONTRIBUTION FROM LEGAL DIVISION**

## Members of Governing Council

Name	Post and Address
1. Mr. P. Ranepura	Secretary , Ministry Of Higher Education, No.18, Ward Place, Colombo 07.
2 Mr. W. Hilary E. Silva	Director General, Sri Lanka Institute of Advanced Technological Education, “Janawathu Piyasa”, No.320,T.B.Jaya Mawatha,, Colombo 10.
3. Ms. P. K. Ayanthi De Silva	Director, Department of National Budget ,Ministry of Finance and Planning, The Secretariat, Colombo 01.
4. Mr. Jayantha A. Samarakoon	Project Director, South Eastern University Development Project, No 320, “Janawathu Piyasa”, T.B. Jaya Mawatha ,Colombo 10.
5. Ms. Apsara Caldera	Director (Skill Development),Ministry of Youth Affairs& Skills Development, Colombo 07.
6. Mr. P. H. Ananda	Additional Secretary, Ministry of co-operative and Internal Trade, CWE Secretariat Building, 3 <sup>rd</sup> Floor,27,Vauxhall Street, Colombo 02.
7. Mr. W. W Jagath Chandana Perera	KMPG Ford Rhodes, Thornton & CO,32A ,Sir Mohamed Macan Market MW, Colombo 03.
8. Mr. Amal Senalankadhikara	Chairman, Sri Lanka Bureau of foreign Employment,234,Densil Kobbekaduwa Mawatha, Koswaththa, Baththaramulla.
9. Mr. Thilak De Silva	Chief Innovation Office.IESI,8 <sup>th</sup> Floor, OTS Building, Sri Lanka Telecom,’ Lotus Road ,Colombo 01.
10. Mr. Herath Yapa	Additional Secretary, Ministry Of Labour & Labour Relations, Colombo 08.
11. Mr.Arjuna Herath	President, Institute of Chartered Accountancy of Sri Lanka, 30 A, Malalasekara Mawatha, Colombo 07
12. Mr.Mangala P.B. Yapa	CEO/ Secretary General, The Ceylon Chamber of Commerce, No.50, Nawam Mawatha, Colombo 02
13. Mr.Samantha Wijesinghe	Director (Skill Development), Ministry of Skill Development and Vocational Training, No. 354/02, “Nipunatha Piyasa”, Colombo 05
14. Ms. Eng. Y.G.Chandra Godaliyadda	No.01, Aruppola Mawatha 02, Aruppola, Kandy
15. Mr. M.M.C.P.Mohottigedara	Director, Department of Management Service, Ministry of Finance, General Treasury, Colombo 01
16. Mr.Somarathne Widanapathirana	Additional Secretary (Admin), Ministry of Sports, No.09, Philip Gunawardhena Mawatha, Colombo 07



**Governing Council of Sri Lanka Institute of Advanced Technological Education.**  
**Attendance of the Governing Council Members**

**The Director General – Dr. W. Hilary E. Silva**

Name	No.149 held on 30/01/15	No.150 held on 11/06/15	No.151 held on 13/08/15	No.152 held on 09/11/15	No.153 held on 10/12/15
Mr. P. Ranepura	✓	Ab	✓		
Mr.D.C. Dissanayake				✓	✓
Mr. W. Hilary E. Silva	✓	✓	✓	✓	✓
Mr Jayantha Samarakoon	Ab	✓	Ab	✓	✓
Ms. P. K. Ayanthi De silva	Ab				
Ms. Apsara Caldera	✓	✓			
Mr. P. H. Ananda	✓	✓	✓	✓	✓
Mr. W. W. Jagath Chandana Perera	✓				
Mr. Amal Senalankadhikara	Ab				
Mr. Thilak De Silva	Ab	Ab	✓	✓	Ab
Mr. Herath Yapa	Ab				
Mr. Arjuna Herath			Ab	✓	✓
Mangala P.B. Yapa		✓	Ab		
Mr. Samantha Wijesinghe		✓	✓	Ab	Ab
Ms. Y.G. Chandra Godaliyadda		✓	Ab		
Mr. M.M.C.P. Mohottigedara					Ab
Mr. Somarathne Widanapathirana					✓

✓ -Present

Ab – Absent

Ex- Excused

## The Most Important Decisions taken by Governing Council -2015

Meeting No.	Council Paper No.	Progress
150 <sup>th</sup> Meeting held on (11/06/2015)	<p><b>No.03/150 - Transfer Rs.10 Million from earned income as Distress Loan</b></p> <p>GC approved the transfer of Rs.10 Million from earned income as Distress Loan. DG was instructed provide the Net Income and other details at the next meeting.</p>	To transfer of Rs.10 Million from earned income as Distress Loan. To provide Net Income and other details at the next meeting.
151 <sup>st</sup> Meeting held on (13/08/2015)	<p><b>12/151 - Introduce 03 fee levying courses</b></p> <p>GC approved to conduct these 3 English courses.</p>	Approved to conduct English courses.
153 <sup>rd</sup> Meeting held on (10/12/2015)	<p><b>No.02/153 - Agreement for the payment of fees granted to follow higher studies/ short term studies/ training programmes</b></p> <p>GC approved to implement the agreement for the payments to follow higher studies/ short term studies/ training programmes.</p> <p>Chairman observed that this agreement should be in the operational manual and not a matter to be taken up by the GC. DG clarified that there was no operation manual in place at SLIATE. The E -Code has been adopted whenever there was need for making policy decisions.</p> <p>GC instructed SLIATE to adopt the E Code as the operational manual and to amend as and when necessary.</p>	Approved.



**විගණකාධිපති දෙපාර්තමේන්තුව**  
**கணக்காய்வாளர் தலைமை அதிபதி திணைக்களம்**  
**AUDITOR GENERAL'S DEPARTMENT**



මගේ අංකය } ඔබගේ අංකය } දිනය } 2016 ඔක්තෝබර් 28 දින  
 எனது இல. } உமது இல. } திகதி }  
 My No. } Your No. } Date

අධ්‍යක්ෂ ජනරාල්,  
 ශ්‍රී ලංකා උසස් තාක්ෂණ අධ්‍යාපන ආයතනය

ශ්‍රී ලංකා උසස් තාක්ෂණ අධ්‍යාපන ආයතනයේ 2015 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන පිළිබඳව 1971 අංක 38 දරන මුදල් පනතේ 14(2)(ඔ) වගන්තිය ප්‍රකාර විගණකාධිපති වාර්තාව

ශ්‍රී ලංකා උසස් තාක්ෂණ අධ්‍යාපන ආයතනයේ 2015 දෙසැම්බර් 31 දිනට මූල්‍ය තත්ත්ව ප්‍රකාශනය සහ එදිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය කාර්යසාධන ප්‍රකාශනය, ගිණිකම් වෙනස් වීමේ ප්‍රකාශනය සහ මුදල් ප්‍රවාහ ප්‍රකාශනය හා වැදගත් ගිණුම්කරණ ප්‍රතිපත්ති සහ අනෙකුත් පැහැදිලි කිරීමේ තොරතුරු වල සාරාංශයකින් සමන්විත 2015 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන 1971 අංක 38 දරන මුදල් පනතේ 13(1) වගන්තිය සහ 1995 අංක 29 දරන ශ්‍රී ලංකා උසස් තාක්ෂණ අධ්‍යාපන ආයතන පනතේ 19 වගන්තිය සමඟ සංයෝජිතව කියවිය යුතු ශ්‍රී ලංකා ප්‍රජාතන්ත්‍රවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154(1) ව්‍යවස්ථාවේ ඇතුළත් විධිවිධාන ප්‍රකාර මාගේ විධානය යටතේ විගණනය කරන ලදී. මුදල් පනතේ 14 (2) (ඔ) වගන්තිය ප්‍රකාර ආයතනයේ වාර්ෂික වාර්තාව සමඟ ප්‍රකාශයට පත්කළ යුතු යැයි මා අදහස් කරන මාගේ අදහස් දැක්වීම් හා නිරීක්ෂණයන් මෙම වාර්තාවේ දැක්වේ. මුදල් පනතේ 13 (7) (ඒ) වගන්තිය ප්‍රකාර විස්තරාත්මක වාර්තාවක් ආයතනයේ අධ්‍යක්ෂ ජනරාල් වෙත 2016 ජූලි 28 දින නිකුත් කරන ලදී.

**1. 2 මූල්‍ය ප්‍රකාශන සම්බන්ධයෙන් කළමනාකරණයේ වගකීම**

මෙම මූල්‍ය ප්‍රකාශන ශ්‍රී ලංකා රාජ්‍ය සංගම් ගිණුම්කරණ ප්‍රතිපත්තියට අනුකූලව පිළියෙල කිරීම හා සාධාරණ ලෙස ඉදිරිපත් කිරීම සහ වාචා දෝෂ වැරදි හේතුවෙන් ඇතිවිය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයක්ගෙන් තොර වූ මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට හැකිවනු පිණිස අවශ්‍යවන අභ්‍යන්තර පාලනය තීරණය කිරීම කළමනාකරණයේ වගකීම වේ.



**1.3. විගණකගේ වගකීම**

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මාගේ විගණනය මත පදනම්ව මෙම මූල්‍ය ප්‍රකාශන පිළිබඳව මතයක් ප්‍රකාශ කිරීම මාගේ වගකීම වේ. මා විසින් උත්තරීතර විගණන ආයතනයන්ගේ ජාත්‍යන්තර විගණන ප්‍රමිතීන්ට (ISSAI 1000-1810) අනුරූප ශ්‍රී ලංකා විගණන ප්‍රමිතීන්ට අනුකූලව මාගේ විගණනය සිදු කරන ලදී. ආචාර ධර්මවල අවශ්‍යතාවන්ට මම අනුකූලවන බවට සහ මූල්‍ය ප්‍රකාශන ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් තොරවන්නේද යන්න පිළිබඳ සාධාරණ තහවුරුවක් ලබාගැනීම පිණිස විගණනය සැලසුම්කර ක්‍රියාත්මක කරන බවට මෙම ප්‍රමිති අපේක්ෂා කරයි.

මූල්‍ය ප්‍රකාශනවල දැක්වෙන අගයන් සහ හෙළිදරව් කිරීම්වලට අදාළවන විගණන සාක්ෂි ලබාගැනීම පිණිස පරිපාටි ක්‍රියාත්මක කිරීම විගණනයට ඇතුළත් වේ. තෝරාගත් පරිපාටීන්, වාචා ගෝ වැරදි හේතුවෙන් මූල්‍ය ප්‍රකාශනවල ඇතිවිය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් අවදානම තක්සේරුකිරීම් ද ඇතුළත් විගණනයේ විනිශ්චය මත පදනම් වේ. එම අවදානම තක්සේරුකිරීම්වලදී, අවස්ථාවෝචිතව උචිත විගණන පරිපාටි සැලසුම් කිරීම පිණිස ආයතනයේ මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට සහ සාධාරණ ලෙස ඉදිරිපත් කිරීමට අදාළ වන්නා වූ අභ්‍යන්තර පාලනය විගණන සැලකිල්ලට ගන්නා නමුත් ආයතනයේ අභ්‍යන්තර පාලනයේ සම්පූර්ණත්වය පිළිබඳව මතයක් ප්‍රකාශ කිරීමට අදහස් නොකරයි. කළමනාකරණය විසින් අනුගමනය කරන ලද ගිණුම්කරණ ප්‍රතිපත්තිවල උචිතභාවය හා යොදාගන්නා ලද ගිණුම්කරණ ඇස්තමේන්තුවල සාධාරණත්වය ඇගයීම මෙන්ම මූල්‍ය ප්‍රකාශනවල සමස්ත ඉදිරිපත් කිරීම පිළිබඳ ඇගයීමද විගණනයට ඇතුළත් වේ. විගණනයේ විෂය පථය හා ප්‍රමාණය තීරණය කිරීම සඳහා 1971 අංක 38 දරන මුදල් පනතේ 13 වගන්තියේ (3) සහ (4) උප වගන්තිවලින් විගණකාධිපති වෙත අභිමතානුසාරී බලතල පැවරේ.

මාගේ විගණන මතය සඳහා පදනමක් සැපයීම උදෙසා මා විසින් ලබාගෙන ඇති විගණන සාක්ෂි ප්‍රමාණවත් සහ උචිත බව මාගේ විශ්වාසයයි.

**1.4 තත්ත්වගණනය කළ මතය සඳහා පදනම**

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මෙම වාර්තාවේ 2.2 ඡේදයේ දක්වා ඇති කරුණු මත පදනම්ව මාගේ මතය තත්ත්වගණනය කරනු ලැබේ.



**2. මූල්‍ය ප්‍රකාශන**

**2.1 තත්ත්වගණනය කළ මතය**

මෙම වාර්තාවේ 2.2 ඡේදයේ දක්වා ඇති කරුණුවලින් වන බලපෑම හැර, මූල්‍ය ප්‍රකාශනවලින් 2015 දෙසැම්බර් 31 දිනට ශ්‍රී ලංකා උසස් තාක්ෂණ අධ්‍යාපන ආයතනයේ මූල්‍ය තත්ත්වය සහ එදිනෙන් අවසන් වර්ෂය සඳහා එහි මූල්‍ය ක්‍රියාකාරීත්වය හා මුදල් ප්‍රවාහ ශ්‍රී ලංකා රාජ්‍ය අංශ ගිණුම්කරණ ප්‍රමිතීන්ට අනුකූලව සත්‍ය හා සාධාරණ තත්ත්වයක් පිළිබිඹු කරන බව මා දරන්නා වූ මතය වේ.

**2.2 මූල්‍ය ප්‍රකාශන පිළිබඳ අදහස් දැක්වීම්**

**2.2.1 ශ්‍රී ලංකා රාජ්‍ය අංශ ගිණුම්කරණ ප්‍රමිති**

ශ්‍රී ලංකා රාජ්‍ය අංශ ගිණුම්කරණ ප්‍රමිති 01 ට අනුකූලවන පරිදි ශ්‍රී ලංකා උසස් තාක්ෂණ අධ්‍යාපන ආයතනය වෙත ව්‍යාපෘති ප්‍රදාන යටතේ ලැබී තිබුණු රු.1,394,400 ක් වටිනා ගිණුම්කරණ පැමැණිලි අස්පාලය වත්කම් යටතේ දක්වනවා වෙනුවට පරිගණක හා යන්ත්‍රෝපකරණ ලෙස දක්වා තිබුණි.

**2.2.2 ගිණුම්කරණ අඩුපාඩු**

පහත සඳහන් නිරීක්ෂණය කරනු ලැබේ.

(අ) වර්ෂය අවසානයේ මූල්‍ය ප්‍රතිඵලය සෑම වර්ෂයක් අවසානයේම සමුච්චිත අරමුදලට මාරු කර ඇති නමුත් සමාලෝචිත වර්ෂය ආරම්භයේ නැවතත් රු.7,405,666 ක ලාභ අලාභ බැර ශේෂයක් පෙන්වුම් කර තිබුණි. මෙයට අතිරේකව උසස් තාක්ෂණ ආයතන නමින් පැවති සමුච්චිත අරමුදල් ශේෂයන්වල එකතුව ලෙජර් ගිණුම් අනුව රු.110,895,717ක් වුවද මූල්‍ය ප්‍රකාශනවලට එය ඇතුළත් කිරීමේදී රු. 103,534,334 ක් ලෙස දක්වා තිබුණි.

(ආ) මුදල් ප්‍රවාහ ප්‍රකාශය පිළියෙළ කිරීමේදී සමාලෝචිත වර්ෂයේ ආයෝජන ක්‍රියාකාරකම් වලින් මුදල් ගලායෑම් තුළ ඉකුත් වර්ෂයේ මිලදී ගැනීම් සඳහා ගෙවූ රු.593,015 ක් ඇතුළත් කර තිබුණි.

**2.2.3 පැහැදිලි නොකළ වෙනස්කම්**

සමාලෝචිත වර්ෂය අවසානයේ වූ රාජ්‍ය ප්‍රදාන ශේෂයට රු.44,285 ක ගැලපීමක් සිදුකර තිබූ නමුත් එම ගැලපීමට හේතු පැහැදිලි කර නොතිබුණි.



**2.3 ලැබිය යුතු හා ගෙවිය යුතු ගිණුම්**

2000 සිට 2012 වර්ෂය දක්වා ශ්‍රී ලංකා උසස් තාක්ෂණ අධ්‍යාපන ආයතනයේ සේවයෙන් ඉවත් වී ඇති නිලධාරීන් 15 දෙනෙකුගෙන් අයවිය යුතු එකතුව රු.1,641,988 ක් සමාලෝචිත වර්ෂය අවසානය දක්වා අයකරගෙන නොතිබුණි.

**2.4 නීති, රීති, රෙගුලාසි හා කළමනාකරණ තීරණ වලට අනුකූල නොවීම**

පහත සඳහන් අනුකූල නොවූ අවස්ථා නිරීක්ෂණය විය.

**නීති, රීති, රෙගුලාසි ආදියට යොමුව**

**අනුකූල නොවීම**

- |     |   |   |
|-----|---|---|
| (ආ) | 1978 දෙසැම්බර් 19 දිනැති අංක 842 දරන භාණ්ඩාගාර චක්‍රලේඛය.   | නියැදි පරීක්ෂණයට අනුව දෙහිවල, අනුරාධපුර සහ මට්ටක්කලිය උසස් තාක්ෂණ ආයතන වීසින් ස්ථාවර වත්කම් ලේඛන තබන්නු කර නොතිබුණි.  |
| (ආ) | 2013 අගෝස්තු 02 දිනැති අංක 01/2013 දරන වෙළඳ හා ආයෝජන ප්‍රතිපත්ති චක්‍රලේඛයේ (උ) (i) ඡේදය හා 2015 අගෝස්තු 26 දිනැති අංක TIP/01/permit (xvii) දරන වෙළඳ හා ආයෝජන ප්‍රතිපත්ති දෙපාර්තමේන්තුවේ අධ්‍යක්ෂ ජනරාල්ගේ ලිපිය | අදාළ නියමයන්ට අනුකූල නොවන පරිදි පුහුණුව හා ස්ථාපන නිලධාරීන් තුන් දෙනෙකු වෙත සහනදායී මෝටර් රථ ආනයන බලපත්‍ර නිකුත් කර තිබුණි.   |
| (ඇ) | 2006 ජනවාරි 25 දිනැති ජාතික ප්‍රසම්පාදන මාර්ගෝපදේශ සංග්‍රහය අංක 08, 3.4.2 (ආ) වගන්තිය   | ප්‍රසම්පාදන ක්‍රියාවලියෙන් බැහැරව අනුරාධපුර උසස් තාක්ෂණ ආයතනික අංශය වෙත රු. 1,154,400 ක ජලපෙරණයක් මිලදීගෙන තිබුණු අතර 2016 ජූනි දක්වා එය ස්ථාපිත කර නොතිබුණි.   |
| (ඈ) | රාජ්‍ය ව්‍යාපාර දෙපාර්තමේන්තු චක්‍රලේඛ අංක 95   | භාණ්ඩාගාර අනුමැතියකින් තොරව 2013 නොවැම්බර් 15 දිනැති අංක SLIATE/01/2013/EXAM දරන අභ්‍යන්තර චක්‍රලේඛය පාදක කරගනිමින් 2013 අප්‍රේල් මාසයේ සිට ක්‍රියාත්මක වන පරිදි විභාග රාජකාරි සඳහා ගෙවීම් සිදුකර තිබුණි. |



**3. මූල්‍ය සමාලෝචනය**

**3.1. මූල්‍ය ප්‍රතිඵල**

ඉදිරිපත් කරන ලද මූල්‍ය ප්‍රකාශන අනුව, සමාලෝචිත වර්ෂයේ මූල්‍ය ප්‍රතිඵලය රු.16,516,167 ක අතිරික්තයක් වූ අතර ඊට අනුරූපීව ඉකුත් වර්ෂයේ අතිරික්තය රු.54,087,414 ක් වූයෙන් ඉකුත් වර්ෂයට සාපේක්ෂව සමාලෝචිත වර්ෂයේ මූල්‍ය ප්‍රතිඵලයෙහි රු. 37,571,247 ක පිරිහීමක් පෙන්නුම් කෙරුණි. සමාලෝචිත වර්ෂයේ ආදායම් රු. 139,530,767 කින් වැඩිවී තිබුණද සුද්ගල පඩිනඩි, ගිවිසුම්ගත සේවා සුහුණු හා ඇගයීම් වියදම් සහ ක්ෂයවීම් රු.176,212,355 කින් වැඩිවීම මූල්‍ය ප්‍රතිඵලයේ පිරිහීමට විශේෂයෙන් බලපා තිබුණි. කෙසේ වුවද සේවක පාරිශ්‍රමික හා ජංගම නොවන වත්කම් සඳහා ක්ෂය ගැළපීමෙන් පසු දායකත්වයේ අඛණ්ඩ වර්ධනයක් පෙන්නුම් කෙරුණි. ඒ අනුව සමාලෝචිත වර්ෂය අවසානයට දායකත්වය රු. 874,964,704 ක් වූ අතර 2014 වර්ෂයට සාපේක්ෂව සමාලෝචිත වර්ෂයේ දායකත්වය ඉහළ යාම සියයට 14ක් විය.

**3.2 වීග්‍රහාත්මක සමාලෝචනය**

සමාලෝචිත වර්ෂයේදී ආයතනයේ ජංගම අනුපාතය හා ක්ෂණික අනුපාතය 8:1ක් වූ අතර ඉකුත් වර්ෂය හා සැසඳීමේදී එම අනුපාතය සියයට 167කින් වර්ධනය වී තිබුණි. ජංගම ගිණුම් තුළ මුදල් රඳවා ගැනීම හා කෙටිකාලීන ආයෝජන වැඩිකිරීම මෙම වර්ධනයට හේතුවී තිබුණි.

**4. මෙහෙයුම් සමාලෝචනය**

**4.1 කාර්යසාධනය**

ශ්‍රී ලංකා උසස් තාක්ෂණ අධ්‍යාපන ආයතනයෙහි අරමුණු වනුයේ උසස් ජාතික ඩිප්ලෝමා පාඨමාලා හා ඩිප්ලෝමා පාඨමාලා පැවැත්වීම, සැලසුම් කිරීම, සම්බන්ධීකරණය හා පාඨමාලා සඳහා සිසුන් ඇතුළත් කර ගැනීම විධිමත් කිරීම සහ උසස් තාක්ෂණ ආයතන වල ශාස්ත්‍රීය හා සුහුණු කිරීමේ ප්‍රවේශි පවත්වා ගැනීම වන අතර සමාලෝචිත වර්ෂය අවසානයට උසස් ජාතික



සිප්ලෝමා පාඨමාලා 14ක් සහිතව දිවයින පුරා උසස් තාක්ෂණ ආයතන 11ක් හා උසස් තාක්ෂණ ආයතනික අංශ 06ක් යටතේ සිසුන් 17,605ක් අධ්‍යාපනය හදාරනු ලැබේ.

මේ සම්බන්ධයෙන් පහත සඳහන් නිරීක්ෂණ කරනු ලැබේ.

- (අ) ශ්‍රී ලංකා උසස් තාක්ෂණ අධ්‍යාපන ආයතනය විසින් පවත්වාගෙන යනු ලබන එක් එක් පාඨමාලාව අනුව වර්ෂ 5ක ශිෂ්‍ය ලියාපදිංචිය පරීක්ෂාලදී 2011 වර්ෂයේ සිට 2015 වර්ෂය දක්වා ක්‍රමික වර්ධනයක් සිදුවී තිබුණි.
- (ආ) ශ්‍රී ලංකා උසස් තාක්ෂණ අධ්‍යාපන ආයතනයේ 2015 වර්ෂයේ පළමු සාමාජිකයෙහි විභාග ප්‍රතිඵල අනුව සිසුන්ගේ සමත් වීමේ ප්‍රතිශතය සියයට 64 සිට සියයට 90 දක්වා වූ පරාසයක පැවතුණි.
- (ඇ) ශ්‍රී ලංකා උසස් තාක්ෂණ අධ්‍යාපන ආයතනයෙහි උසස් තාක්ෂණ ආයතන හා ආයතනික අංශයන්හි පවත්වා ගෙනගිය පහත සඳහන් පාඨමාලා 2015 වර්ෂයේදී ක්‍රියාත්මක වී නොතිබුණි.
  - (i) තංගල්ල, කැගල්ල, අම්පාර, ගාල්ල, ගම්පහ සහ රත්නපුර යන උසස් තාක්ෂණ ආයතනයන්හි උසස් ජාතික ගණකාධිකරණ සිප්ලෝමා (අර්ධකාලීන) පාඨමාලාව
  - (ii) ගාල්ල හා මහනුවර උසස් තාක්ෂණ ආයතනයන්හි උසස් ජාතික ඉංජිනේරු පිලිබඳ සිප්ලෝමා (අර්ධකාලීන) පාඨමාලාව
  - (iii) ගම්පහ උසස් තාක්ෂණ ආයතනයෙහි උසස් ජාතික තොරතුරු තාක්ෂණ සිප්ලෝමා (අර්ධකාලීන) පාඨමාලාව

**4.2 කළමනාකරණ ක්‍රියාකාරකම්**

පහත සඳහන් නිරීක්ෂණ කරනු ලැබේ.

- (අ) අම්පාර උසස් තාක්ෂණ ආයතනය සතුව නිල නිවාස 50ක් පවතින අතර ඉන් 27ක උසස් තාක්ෂණ ආයතනයේ නිලධාරීන්, වෙනත් රාජ්‍ය නිලධාරීන් හා බාහිර පාර්ශව සඳිංචි වී සිටින අතර එම නිවාස වලින් නිවාස 19ක් ප්‍රයෝජනයට ගත නොහැකි තත්ත්වයට පත්වී තිබුණි. අඛණ්ඩව නිවාස අවත්වාගියා කර ප්‍රයෝජනයට ගැනීම සඳහා කටයුතු කිරීමට කළමනාකරණයේ අවධානය යොමුවී නොතිබුණි.





- (ආ) ශ්‍රී ලංකා උසස් තාක්ෂණ අධ්‍යාපන ආයතනයේ ලැබුණු, බදුල්ල, අම්පාර, යාපනය, අනුරාධපුරය, මඩකලපුව, සමන්තුරේ, තංගල්ල, නයිවල, වටනියාව, කුරුණෑගල, රත්නපුරය සහ මහනුවර උසස් තාක්ෂණ ආයතනය සතු ගොඩනැගිලි පිහිටි ඉඩම් 2015 දෙසැම්බර් 31 දින වන විටද අත්පත් කර ගැනීමට කටයුතු කර නොතිබුණි.
- (ඇ) ශ්‍රී ලංකා උසස් තාක්ෂණ අධ්‍යාපන ආයතනයෙහි වාහන රක්ෂණය කරනු ලබන රක්ෂණ සමාගම් විසින් ඒ ඒ වර්ෂයන්හි වාහනවල වෙනදාපොළ වටිනාකම මත රක්ෂණ වටිනාකම සංශෝධනය කර ගැනීමට දැනුවත් කර තිබියදී ආයතනය විසින් මූලික රක්ෂණ වටිනාකමට පදනම් කර ගෙන අධිරක්ෂණ වාර්ෂික ගෙවීම් කර තිබුණි.
- (ඈ) අම්පාර උසස් තාක්ෂණ ආයතනය පිහිටි භූමියේ කාර්මික විද්‍යාලයද පිහිටා ඇති බැවින් ආයතන දෙක සඳහාම එකම විදුලි මීටරයක් භාවිතා කරනු ලබන අතර මෙම ආයතනය විසින් භාවිතා කරනු ලබන ඒකක සැසඳීමකින් තොරව දිගින් දිගටම විදුලි බිලෙන් සියයට 65 ක් ගෙවීම් කර තිබුණි. ඒ අනුව 2015 වර්ෂයේ ජනවාරි සිට නොවැම්බර් දක්වා රු.2,246,216 ක විදුලි ගාස්තු ගෙවා තිබුණු අතර ආයතන 02 වෙනුවෙන් වෙන වෙනම විදුලි මීටර සවිකරගැනීමට කළමනාකරණය කටයුතු කර නොතිබුණි.
- (ඉ) 2015 අප්‍රේල් 18 දින අනතුරට පත්වූ KI 0645 දරන වාහනය සඳහා පූර්ණ හානියක් ලෙස රු.3,100,000ක් හෝ අලුත්වැඩියා සඳහා රු.1,300,000ක් ලබා දීමට රක්ෂණ සමාගම් විසින් එකඟ වී තිබුණි. රක්ෂණ සමාගමෙන් රු.3,100,000ක් ලබාගෙන වාහනය ඉවත් කිරීමට ආයතනය විසින් තීරණය කර තිබුණද 2016 ජූනි මාසය දක්වා අදාළ කටයුතු සම්පූර්ණව පත්කර ගැනීමට හා වන්දි ලබා ගැනීමට අපොහොසත් වී තිබුණි.

**4.3 අරමුදල් උපයෝජනය**

ශ්‍රී ලංකා උසස් තාක්ෂණ ආයතනය වෙත සමාලෝචිත වර්ෂය තුළදී රු. මිලියන 445 ක ප්‍රාග්ධන ප්‍රදාන ලබාදී තිබූ හමුත් එයින් රු. මිලියන 204 ක් ගෙවත් සියයට 46 ක් සමඟින් උපයෝජනය කර නොතිබුණි. මෙසේ ඉතිරි වූ ප්‍රදාන හා ආයතනික ආදායම් ලෙස ලැබූ ආදායමින් රු.341,522,161 ක් එලදායි කාර්යයක නොයොදා සමාලෝචිත වර්ෂය අවසානයට ජංගම හා ඉතුරුම් ගිණුම් වල රඳවා ගෙන තිබුණි.



**4.4 නිෂ්ක්‍රීය හා ඌන උපයෝජිත වත්කම්**  
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පහත සඳහන් නිරීක්ෂණ කරනු ලැබේ.

- (අ) නියැදි පරීක්ෂණය අනුව උසස් තාක්ෂණ ආයතන 03ක් වෙත ලබා දී තිබුණු රු.9,994,548 ක් වටිනා වත්කම් ඌන උපයෝජිතව ගබඩා කර තිබුණි.
- (ආ) දෙහිවල උසස් තාක්ෂණ ආයතනය සඳහා 2014 මාර්තු 05 දින රු.827,556 කට ටීලදීගන් පරිගණක පුදු 55 ක් නියමිත ප්‍රමිතියට නොතිබීම හේතුවෙන් සමාලෝචිත වර්ෂය අවසන් වන විට පාවිච්චියට ගත නොහැකි තත්ත්වයට පත්වී තිබුණි.
- (ඇ) මධ්‍යම කුලීය උසස් තාක්ෂණ ආයතනය වෙත උසස් තාක්ෂණ අධ්‍යාපනය වැඩි දියුණු කිරීමේ සහ යාවත්කාලීන කිරීමේ ව්‍යාපෘතියෙන් 2011 පෙබරවාරි 23 දින ලද යුරෝ 648.11 ක් වටිනා කලර් ලේසර් ප්‍රින්ටරයක්, ඡායා පිටපත් යන්ත්‍ර 02ක් සහ කලර් ස්කෑනර් යන්ත්‍ර 02ක් අලුත්වැඩියා කිරීමකින් තොරව ඌන උපයෝජිතව ගබඩාවේ පැවතුණි.

**5. ගිණුම් කටයුතු භාවය සහ යහපාලනය**  
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**5.1 ක්‍රියාකාරී සැලැස්ම**  
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2014 පෙබරවාරි 17 දිනැති අංක 01/2014 දරන රාජ්‍ය මුදල් චක්‍රලේඛයේ 04 ඡේදයට අනුව වාර්ෂික ක්‍රියාකාරී සැලැස්ම පිළියෙල කර නොතිබුණි.

**5.2 ප්‍රසම්පාදන සැලැස්ම**  
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'2006 මාර්තු 24 දිනැති අංක 128 දරන ජාතික අයවැය චක්‍රලේඛය ප්‍රකාරව 2015 වර්ෂය සඳහා ප්‍රසම්පාදන සැලැස්මක් පිළියෙල කර නොතිබුණි.'

**5.3 අයවැය ලේඛනමය පාලනය**  
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2003 ජූනි 02 දිනැති අංක පීටීඩී/12 දරන රාජ්‍ය ව්‍යාපාර චක්‍රලේඛයේ 5.2.1 ඡේදය ප්‍රකාරව සහ මූල්‍ය ප්‍රකාශන වලට සම්බන්ධ අයවැය ලේඛන පිළියෙල කර නොතිබුණු අතර අයවැය ගත වියදම් හා තත්‍ය වියදම් අතර සියයට 133 සිට සියයට 859 දක්වා වූ පරාසයක විචලනයක්



වූයේත් අයවැය ලේඛනය එදායි කළමනාකරණ පාලන කාරකයන් ලෙස යොදාගෙන නොතිබුණු බව නිරීක්ෂණය විය.

**6. පද්ධති හා පාලනයන්**

විගණනයේදී නිරීක්ෂණය වූ පද්ධති හා පාලන අඩුපාඩු වටින් වර අධ්‍යක්ෂ ජනරාල්වරයාගේ අවධානයට යොමු කරන ලදී. පහත සඳහන් පාලන ක්ෂේත්‍ර සම්බන්ධයෙන් විශේෂ අවධානය යොමු කළ යුතුය.

පද්ධති හා පාලන ක්ෂේත්‍ර -----	නිරීක්ෂණ -----
(අ) අත්තිකාරම් හා සුළු මුදල් පාලනය	<ul style="list-style-type: none"> <li>- මු. රෙ. 371(2) හි සඳහන් සීමාව ඉක්මවා අතුරු අග්‍රිම ලබාදීම.</li> <li>- එකම නිලධාරියකු වෙත කලින් ලබාගත් අත්තිකාරම් පියවා නොතිබියදී නැවත අත්තිකාරම් ලබාදීම.</li> <li>- සුළු මුදල් ප්‍රතිපූර්ණය විධිමත් නොවීම.</li> </ul>
(ආ) වාහන පාලනය	<ul style="list-style-type: none"> <li>- වාහන ලේඛනය හා ලොන් සටහන් පොත් විධිමත් ලෙස සම්පූර්ණ කර නොතිබීම.</li> </ul>
(ඇ) මෙහෙයුම් පාලනය	<ul style="list-style-type: none"> <li>- පුස්තකාල පොත් නියමිත කාලයට නැවත භාරනොදීම හා පරිග්‍රහන ලේඛන සම්පූර්ණ කර නොතිබීම.</li> <li>- ආරක්ෂක සේවා සහ පවිත්‍රතා ගිවිසුම් විධිමත් අයුරින් සිදු නොවීම.</li> <li>- දේශකවරුන් විසින් ආවරණය කළ යුතු පැය ගණන හා ආවරණය කරන පැය ගණන අතර විචලනය පැවතීම.</li> <li>- ගිණුම් පැමිණීම හා දේශන පැවැත්වීමට අදාළ ලේඛන නිසි පරිදි අනුමත කොට යාවත්කාලීන නොකිරීම.</li> </ul>
ඕ) ගිණුම්කරණ පද්ධති	<ul style="list-style-type: none"> <li>- ගිණුම්කරණ පැවැත්වීමේ පහසුකම් මෙහෙයුම් කටයුතු කිහිපයකටම භාවිතා කර ගත හැකි නමුත් එම ප්‍රයෝජන ලබා නොගැනීම.</li> </ul>




- නිසි අධිකාරියකින් තොරව ප්‍රවේශවීම් වැළැක්වීම සඳහා ආරක්ෂිත ක්‍රම යොදා නොතිබීම.
- පොදු ලෙජරය තුළ උසස් තාක්ෂණ අංශයන්ට අදාළ දැන්වීම් විසඳීම වෙනම ගිණුම්ගත නොවීම.
- සකම අංකයකින් වටුචර්පත් කිහිපයක් නිකුත් කිරීම හා වටුචර් පිළියෙල කරන හා පරීක්ෂා කරන නිලධාරීන් අත්සන් නොතිබීම.
- පර්නල් සටහන් සඳහා අනුක්‍රමික කරන ලද පර්නල් වටුචර් පිළියෙල කර නොතිබූ අතර ඒ සඳහා අවශ්‍ය ආධාරක ලියවිලිද ඇතුළත් වී නොතිබීම.

(උ) ගබඩා පාලනය

- බඩු වට්ටෝරු පොත් සේෂකර නොතිබීම සහ වගකීම් කාලය ඉක්මවූ භාණ්ඩ භාවිතයට නොගෙන ගබඩාවේ රඳවාගෙන තිබීම.
- පරිගණක විද්‍යාගාර සතු අයිතමයන් තොග ලේඛනයේ නිවැරදිව ඇතුළත් කර නොතිබීම.

(ඌ) අභ්‍යන්තර පාලනය

- පාඩමාලා ගාස්තු සහ දැන්වීම් පාලනය සම්බන්ධයෙන් ප්‍රමාණවත් වැඩ බෙදීමක් නොමැතිවීම.

  
 ජ.වි.එම්. ගාමිණී විජේසිංහ  
 විගණකාධිපති

**Auditor General's report as per Section 14 (2) (c) of Finance Act No. 38 of 1971 on Financial Statements for year ended by 31 December 2015 of Sri Lanka Advanced Technological Education Institute**

No.	Query	Reply	Action taken
2.2	Comments on Financial Statements		
2.2.1	<p>Sri Lanka Public Sector Accounting Standards</p> <p>Accounting package valued at Rs. 1394,400 received to the Sri Lanka Institute of Advanced Technological Education under project grants had been shown as computers and machinery instead of showing under intangible assets in accordance with Sri Lanka Public Sector Accounting Standard 01.</p>	<ul style="list-style-type: none"> <li>As you have pointed out, action has already taken to account value concerned under intangible assets and also for correcting depreciation adjustments.</li> </ul>	<ul style="list-style-type: none"> <li>Instructions have been given to comply with standards concerned in preparing final accounts in year 2015</li> </ul>
2.2.2	<p>Accounting deficiencies</p> <p>The following observations are made.</p> <p>(a) Even though the financial results of the year had been transferred to the Accumulated Fund at the end of every year, a credit balance of profit and loss amounting to Rs. 7,405,666 had been shown again at the beginning of the year under review. In addition to this, even though the total balances of the accumulated funds which existed in the name of the Advanced Technological Institutes was Rs. 110,895,717, it had been included in the financial statements as Rs. 103,534,334.</p>	<ul style="list-style-type: none"> <li>The reason for difference between accumulated account balance and account balance is adding Rs. 7405666/- to accumulated fund in working out final accounts.</li> </ul>	<ul style="list-style-type: none"> <li>Discussions in this respect had been held with institute called Perfect Business Solution Services and action will be taken declare account submission by 2016 final accounts.</li> </ul>

No.	Query	Reply	Action taken				
2.2.2	(b) In the preparation of cash flow statement, a sum of Rs. 93,015 paid for the purchases in the preceding year had been included in the cash outflows from investment activities of the year under review.	<ul style="list-style-type: none"> <li>It was clarified that an expenditure incurred at Samanthurai ATI in last year had been adjusted with financial flow by an oversight.</li> </ul>	<ul style="list-style-type: none"> <li>Action was taken to correct this in preparing final account of year 2015 and instructions had given to minimize accounting deficiencies of these nature.</li> </ul>				
2.2.3	<p><b>Unexplained Differences</b></p> <p>Even though an adjustment of Rs. 44,285 had been made to the balance of Government grants existed as at the end of the year under review, no explanations had been given for that adjustment.</p>	<ul style="list-style-type: none"> <li>It was revealed that an adjustment regarding a cheque cancelled in the last year had been recurred thus.</li> </ul>	<ul style="list-style-type: none"> <li>It is kindly informed that action will be taken to correct this in working out final account of year 2016</li> </ul>				
2.3	<p><b>Accounts Receivable and Payable</b></p> <p>The total sum of Rs. 1,641,988 recoverable from 15 officers of the Sri Lanka Institute of Advanced Technological Education who had left the service from the year 2000 to 2012 had not been recovered up to the end of year under review.</p>	<p>A govt. legal officer has already appointed to take legal action in recovering this amount and accordingly recoveries will be made through legal moves.</p>	<p>The parties concerned had been officially informed.</p>				
2.4	<p><b>Non compliance with Laws, Rules, Regulations and Management Decisions</b></p> <p>The following instances of non compliance were observed.</p> <table border="1" data-bbox="256 1294 667 1742"> <thead> <tr> <th data-bbox="256 1294 472 1384">Reference to Laws, Rules Regulations etc.</th> <th data-bbox="472 1294 667 1384">Non-compliances</th> </tr> </thead> <tbody> <tr> <td data-bbox="256 1384 472 1742">(a) Treasury circular No. 842 of 19 December 1978</td> <td data-bbox="472 1384 667 1742"> <ul style="list-style-type: none"> <li>According to the audit test check, registers of fixed assets had not been maintained by the Advanced Technological Institutes of Dehiwala, Anuradhapura and Mattakkuliya.</li> </ul> </td> </tr> </tbody> </table>	Reference to Laws, Rules Regulations etc.	Non-compliances	(a) Treasury circular No. 842 of 19 December 1978	<ul style="list-style-type: none"> <li>According to the audit test check, registers of fixed assets had not been maintained by the Advanced Technological Institutes of Dehiwala, Anuradhapura and Mattakkuliya.</li> </ul>	<ul style="list-style-type: none"> <li>According to circular concerned, an accounting package has been introduced and at work by head office for the purpose of maintaining fixed asset according to circular concerned. The said package to be introduced with information related to circulars and kindly informed that fixed assets to be updated through the same.</li> </ul>	<ul style="list-style-type: none"> <li>All accountant have been informed in writing to maintain fixed asset register as per circular concerned.</li> </ul>
Reference to Laws, Rules Regulations etc.	Non-compliances						
(a) Treasury circular No. 842 of 19 December 1978	<ul style="list-style-type: none"> <li>According to the audit test check, registers of fixed assets had not been maintained by the Advanced Technological Institutes of Dehiwala, Anuradhapura and Mattakkuliya.</li> </ul>						

No.	Query	Reply	Action taken
2.4	<div style="border: 1px dotted black; padding: 5px;"> <p>(b) Paragraph (h) (i) of the Trade and Investment policy circular No. 01/2013 of 02 August 2013 and letter No. TIP/01/permit (xvii) of 26 August 2015 of the Director General of the Department of Trade and Investment Policies.</p> <ul style="list-style-type: none"> <li>• Concessionary motor vehicle import permits had been issued to three welfare and establishment officers contrary to the relevant provisions.</li> </ul> <p>(c) Section 08 342 (b) of National Procurement Guideline dated 25 January 2006.</p> <ul style="list-style-type: none"> <li>• A water filter had been purchased for Rs. 1,154,400 to the Advanced Technological Institute Section of Anuradhapura deviating from the procurement procedure and it had not been fixed up to June 2016.</li> </ul> </div>	<ul style="list-style-type: none"> <li>• Discussions in this respect are underway at Management and Audit meeting held in the Ministry.</li> <li>• It is difficult to purchase a large scale water filter suiting to a higher educational institute attended by more than 400 students from an area like Anuradhapura. As such, as there no institute available to call quotations from this area, discussions held on purchasing a water filter in Jinasena Pvt. Company in Anuradhapura attended by Director General. There the company agreed to work out a report meeting our requirement and report of same nature was prepared and submitted to the company by us. Accordingly, samples of water used by our institute also checked. As the said company took a long time to attend, any other institute called Intelligennam was selected for same purpose by the Head office.</li> </ul>	<ul style="list-style-type: none"> <li>• It was ordered to appoint a three member committee in this respect by Hon. Secretary at Audit and Management meeting of Section of Higher Education and Highways Ministry held on 17.01/2017 and to return a report.</li> <li>• This situation had erupted due to procuring this water filter immediately considering complaints made by students and parents at the time.</li> </ul> <p>It is kindly informed that construction of a building to house this is on progress.</p>

No.	Query	Reply	Action taken
	<p>(d) Circular No. 95 of the Department of Public Enterprises</p> <ul style="list-style-type: none"> <li>• Payments had been made for examination duties with effect from April 2013 based on the internal circular No. SLIATE/01/2013/EXAM of 15 November 2013 without an approval of the Treasury.</li> </ul>	<ul style="list-style-type: none"> <li>• Appraisal of examinations is done as per internal circular dated 15 November 2013. For this, an proper investigation is done by a committee comprising with Director Board members for which approval of Management Board had been given.</li> </ul>	<ul style="list-style-type: none"> <li>• Instructions have been given by External Audit Section to obtain treasury approval for this payments and accordingly it is submitted for approval.</li> </ul>
3.1	<b>Financial Review</b>		
	<p><b>Financial Results</b></p> <p>According to the financial statements presented, the financial result for the year under review had been a surplus of Rs. 16,516,167 as compared with the corresponding surplus of Rs. 54,087,414 for the preceding year thus indicating a deterioration of Rs. 37,571,247 in the financial result of the year under review as compared with the preceding year. Even though the income of the year under review had increased by Rs. 139,530,767 the increase in personal emoluments, expenditure on contractual services, training and evaluations and depreciations by Rs. 176,212,355 had specifically attributed to the deterioration of the financial result. However, a continuous improvement in the contribution was indicated after employees' remunerations and making adjustments for depreciation for non-current assets. As such, the contribution as at the end of year under review was Rs. 874,974,704 and the increase in the contribution of the year under review was Rs. 874,964,704 and the increase in the contribution of the year under review was 14 per cent with the year 2014.</p>	<ul style="list-style-type: none"> <li>• Expenditure on employee salaries had gone up due to increase in staff compared with year 2014. As well, Total expenditure had hit high due to high expenditure compared to year 2014 due to expenditure incurred for agreed staff members, staff training and development. An upswing of expenditure is shown as referred by audit in 2015 due to increase in other expenditures.</li> </ul>	<ul style="list-style-type: none"> <li>• According to action plan, all expenditures have been forecast. It is kindly informed that payments are made as per budgeted amounts.</li> </ul>



No.	Query	Reply	Action taken
3.2	<p><b>Analytical Review</b></p> <p>The current ratio and the quick ratio of the Institute in the year under review were 8.1 and that ratio had improved by 167 per cent as compared with the preceding year. Retention of money in the current accounts and the increase in short term investments had attributed to this improvement.</p>	<ul style="list-style-type: none"> <li>• It is admitted that an increase in liquidated assets is shown for implementing future plans of institute and to minimize financial issues.</li> </ul>	<ul style="list-style-type: none"> <li>• Further, this could be affected by indicating in movable assets due to non hitting in 2015 due to practical problems.</li> </ul>
4	<p><b>Operational review</b></p>		
	<p><b>Performance</b></p> <p>The objectives of the Sri Lanka Institute of Advanced Technological Education are the conducting, planning and co-ordination of Higher National Diploma and Diploma courses and the regularization of the enrollment of students for courses and the maintenance of academic and training standards in Advanced Technological institutes and 17,605 students were engaged in studies under 11 Advanced Technological institutes and 6 sections island wide with 14 higher national diploma courses as at the end of year under review.</p>	<ul style="list-style-type: none"> <li>• According to vision of the Director General and main thrusts of institute, increase of admissions for courses started anew is the topmost and it should be mentioned that increase of student in 2014,2015,2016 are achievements of the institute.</li> </ul>	<ul style="list-style-type: none"> <li>• It must be mentioned that student registration could have increased due to dedication of Head office to accomplish infrastructure facilities and other requisites aiming at increasing student populace to institutes.</li> </ul>
	<p>(a) In the examination of students' registration for 5 years to each course conducted by the Sri Lanka Institute of Advanced Technological Education, a gradual improvement had taken place from the year 2011 up to year 2015.</p>	<ul style="list-style-type: none"> <li>• An increase is shown in student enrollment in year 2015 over 2014. Courses wise, number of students for HNDM, HNDBA, HNDTHM, HND in English, HNDIT, HNDE (civil), HNDQS, HNDBSC, HNDFT had considerable increased in year 2015 over 2014. But, No. of students for</li> <li>• HNDA, HNDBF, HNDT (Agri.) had drastically reduced. The reason for decrease of students for HNDA course is denial of privilege by PA circular No. 46/90 enjoyed by HNDA completed students.</li> </ul>	<ul style="list-style-type: none"> <li>• The main aim of all staff including the Director General is to achieve a development of the institute.</li> </ul>

No.	Query	Reply	Action taken
	<p>(b) According to the examination results of the first semester of the academic year 2015 of the Sri Lanka Institute of Advanced Technological Education, the percentage of passing of students had ranged from 64 per cent to 90 per cent.</p>	<ul style="list-style-type: none"> <li>• The reason for upswing of passing rate of students from 64% up to 90% as per examination results of first semester 2015 was training programmes given to academic staff and huge package of physical resources AATIs and ATIs.</li> </ul>	<ul style="list-style-type: none"> <li>• The vision of Director General and management is promote SLIATE as the leading educational institute in Sri Lanka. This is signifies with this improvement.</li> </ul>
	<p>c) The following courses which had been conducted in the Advanced Technological institutes and divisions of the Sri Lanka Institute of Advanced Technological Education had not been conducted in the year 2015.</p> <p>i. Higher National Diploma in Accountancy (part time) at Advanced Technological Institutes in Tangalle, Kegalle, Galle, Gampaha and Ratnapura</p> <p>ii. Higher National Diploma in English (part time) at Advanced Technological Institutes in Galle and Kandy.</p> <p>iii. Higher National Diploma in Information Technology (part time) at Advanced Technological Institute in Gampaha.</p>	<ul style="list-style-type: none"> <li>• This is due to reduction of students registered for courses at afore given institutes in year 2015 up to 50. These courses were not started as per 109<sup>th</sup> Academic Committee decisions related to not conducting courses for which less than 50 are applied.</li> </ul>	<ul style="list-style-type: none"> <li>• Directors and Co-ordinating officers have been informed to conduct all courses and to implement recruitment programme drives.</li> </ul>

No.	Query	Reply	Action taken
4.2	<p><b>Management Activities</b></p> <p>The following observations are made.</p> <p>(a) 50 official quarters are owned by the Ampara Advanced Technological Institute and out of them, 27 quarters are occupied by the officers of the Advanced Technological Institute, other public officers and external parties and 19 quarters of them had fallen into an unusable state. The management had not paid attention in taking action to repairs the dilapidated quarters and make use of them.</p>	<p>(a) It is admitted that most of quarters have been in dilapidated condition and each director is directed to prepare estimates for repairs. As there was no capital allocation in year 2016 for renovating these quarters, allocations to be set a part from 2017.</p>	<ul style="list-style-type: none"> <li>• Regarding occupying non public officers in quarters, the inmates have been informed to vacate.</li> </ul>
	<p>(b) Action had not been taken even by 31 December 2015 to acquire the lands with buildings belonging to Advanced Technological Institutes at Labuduwa, Badulla, Ampara, Jaffna, Anuradhapura, Batticaloa, Samanthurai, Tangalle, Naiwala, Vavuniya, Kurunegala, Ratnaprua and Kandy of the Sri Lanka Institute of Advanced Technological Education.</p>	<ul style="list-style-type: none"> <li>• It is kindly informed that lands of institutes in Mattakkuliya, Kandy, Dehiwala, Jaffna, Tangalle, Ratnapura, Kegalle, Kurunegala had been already acquired and acquisition of other land is almost completed.</li> </ul>	<ul style="list-style-type: none"> <li>• It is informed that progress of land acquisition is discussed at Management and Audit Committee conducted by Ministry of Higher Education.</li> </ul>
	<p>(c) Despite having notified to revise the insurance value on the market value of motor vehicles each year by insurance company which insures motor vehicles of the Sri Lanka Institute of Advanced Technological Education, the institute had paid over insurance premiums based on the basic insured value, itself.</p>	<ul style="list-style-type: none"> <li>• Vehicles of SLIATE have been insured with Sri Lanka Insurance and it is kindly informed that said insurer had not informed to insure vehicles on market value. As such, insurance had been so far done on original value.</li> </ul>	<ul style="list-style-type: none"> <li>• Officers concerned have been informed to value all vehicles at their street value in insurancing. It is kindly informed that vehicle insurance is done on market value in 2016.</li> </ul>

No.	Query	Reply	Action taken
4.2	(d) As the technical college is located in the same land where Advanced Technological Institute, Ampara is located, the same electricity meter is used for both the institutes and 65 per cent of electricity bill hand been paid continuously without comparing number of units consumed by this institute. As such, electricity charges amounting to Rs. 2.246,216 had been paid from January to November in the year 2015 and the management had not taken action to get separate electricity meters installed for the 02 institutes.	<ul style="list-style-type: none"> <li>Head office has been informed on land demarcation. Electricity bills share of two institutes already discussed and a dues to be cleared by Technical college. CEB has been informed to supply separate meters after settling dues.</li> </ul>	<ul style="list-style-type: none"> <li>Discussion at ministry level are underway to demarcate land area for two institutes.</li> </ul>
	(e) The insurance company had agreed to pay a sum of Rs. 3,100,00 as total loss or a sum of Rs. 1,300,000 for repairs for the motor vehicle bearing No. KI 0645 which hand met with an accident on 18 April 2015. Even though institute had decided to obtain a sum of Rs. 3,100,00 from the insurance company dispose the motor vehicle, it was failed to settle the relevant matters and to obtain insurance indemnity up to June 2016.	<ul style="list-style-type: none"> <li>Compensation paid for the vehicle met with accident on 18 April 2015 was Rs. 3,100,000 which was less than Rs. 6600,000 less of insured value. For this reason, the institute reluctant accept this sum. Further, the repairing company had quoted over 1.3 Mn. for repairing this vehicle but insurance company had agreed to pay Rs. 1.3 Mn. Therefore, institute had moved to recover total compensation sum without repairing the vehicle, no any reply has got from them.</li> </ul>	<ul style="list-style-type: none"> <li>It is kindly informed that compensation amounting 3.3 million rupees had already recovered from insurance company.</li> </ul>
4.3	<p><b>Utilization of Funds</b></p> <p>Even though capital grants amounting to Rs. 445 Mn. had been given to the Sri Lanka Institute of Advanced Technological Education in the year under review, only a sum of Rs. 204 Mn. or 46 per cent of it had not been utilized. The grants so remained and a sum of Rs. 341,522,161 out of income obtained as institutional income had been remained without utilizing for an effective purpose.</p>	<p>It was planned to take up 05 main projects from the end of this year. As amount has to be paid as an advance for that, it is kindly informed that such amount had not spent but projected in movable assets.</p>	<p>All directors have been informed by Director General to spend money realized from Treasury sparingly.</p>

No.	Query	Reply	Action taken																
4.4	<p>Idle and Underutilized Assets The following observations are made.</p>	<table border="1"> <thead> <tr> <th data-bbox="676 210 772 309">ATI</th> <th data-bbox="772 210 868 309">Type</th> <th data-bbox="868 210 932 309">Amount</th> <th data-bbox="932 210 1059 309">Reply</th> </tr> </thead> <tbody> <tr> <td data-bbox="676 309 772 398">Dehiwala</td> <td data-bbox="772 309 868 398">Computer chairs &amp; desks</td> <td data-bbox="868 309 932 398">100 120</td> <td data-bbox="932 309 1059 398">Computers to be completed to use in computer lab.</td> </tr> <tr> <td data-bbox="676 398 772 613">Ampara</td> <td data-bbox="772 398 868 613">Practical desks</td> <td data-bbox="868 398 932 613">400</td> <td data-bbox="932 398 1059 613">Practical desks had not purchased under project concerned workshop chairs purchased so far had been used.</td> </tr> <tr> <td data-bbox="676 613 772 658">A'pura</td> <td data-bbox="772 613 868 658">Computer chairs</td> <td data-bbox="868 613 932 658">40</td> <td data-bbox="932 613 1059 658">Used at new computer lab.</td> </tr> </tbody> </table>	ATI	Type	Amount	Reply	Dehiwala	Computer chairs & desks	100 120	Computers to be completed to use in computer lab.	Ampara	Practical desks	400	Practical desks had not purchased under project concerned workshop chairs purchased so far had been used.	A'pura	Computer chairs	40	Used at new computer lab.	<ul style="list-style-type: none"> <li>Assets required by ATIs and ATI Sections are procured as per requests made to such institutes. This situation has erupted due to bulk purchase by head office for its own gains. It is kindly informed that all these assets are being used now.</li> </ul>
ATI	Type	Amount	Reply																
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	<p>(a) According to the audit test check, assets valued at Rs. 9,994,548 granted to 03 Advanced Technological Institutes had been lying underutilized in the stores.</p>	<ul style="list-style-type: none"> <li>We have informed to Head office that these 55 computer chairs that they are short of quality.</li> </ul>	<ul style="list-style-type: none"> <li>Consumer Services Authority has been informed in this respect and action is taken to sue the suppliers concerned.</li> </ul>																
	<p>(b) 55 computer chairs purchased for a sum of Rs. 827,556 on 05 March 2014 for the Advanced Technological Institute of Dehiwala had become unusable by the end of the year under review due to not being up to the standard.</p> <p>(c) A colour laser printer, 02 photocopy machines and 02 color scanning machines valued at Rs. 648.11 Euros received on 23 February 2011 from the improving and upgrading of Technological Education project to the Advanced Technological Institute, Mattakkulliya had been lying underutilized in stores without being repaired.</p>	<ul style="list-style-type: none"> <li>It is informed that 02 photo copiers and 02 scanning machines are out of order for along time. These two copiers, a donation of foreign project was submitted a high quotation by Browns company for maintenance. As the given price is not affordable to a govt. institute, dedicated for free education found to move for alternate approaches.</li> </ul>	<ul style="list-style-type: none"> <li>It is kindly informed that as repairs involves huge cost, it is to be auctioned. This has been discussed at Management and Audit meeting held on 30 December 2016 where it was recommended to give a technical report by checking by a lecturer of Katubedda university.</li> </ul>																

No.	Query	Reply	Action taken
5.	<b>Accountability and Good Governance</b>		
5.1	<p><b>Action plan</b></p> <p>According to paragraph 04 of the Public Finance Circular No. 01/2014 of 17 February 2014, the Annual action plan hand not been prepared.</p>	<ul style="list-style-type: none"> <li>• It is admitted that a separate copy on organization set up of Action plan is not available and a Organization charter prepared by staff is in hand.</li> </ul>	<ul style="list-style-type: none"> <li>• A budget and time as introduced by Ministry from year 2017 has been formulated.</li> </ul>
5.2	<p><b>Procurement plan</b></p> <p>In terms of the National Budget Circular No. 128 of 24 March 2006, a Procurement Plan for the year 2015 had not been prepared.</p>	<ul style="list-style-type: none"> <li>• A Procurement plan for year 2015 has been prepared and some deficiencies as per budget No. 28 dated 24 March 2006 are admitted. Officers concerned have been advised to abide by said circular in preparing Procurement plan in the future.</li> </ul>	<ul style="list-style-type: none"> <li>• Serious attention is drawn towards Action plan, Procurement plan and Annual Report.</li> </ul>
5.3	<p><b>Budgetary Control</b></p> <p>The Budget had not been prepared in terms of para 5.2.1 of the Public Enterprises Circular No. PED/12 of 02 June 2003 and in line with the financial statements and variances between the budgeted expenditure and the actual expenditure ranging from 133 per cent to 859 per cent were observed, thus indicating that the Budget hand not been made use of as an effective instrument of management control.</p>	<ul style="list-style-type: none"> <li>• It is admitted that income from week end courses has increased due to upswing of registered students in year 2015.</li> </ul> <p>It is admitted that increment of courses and examination fee as well as other income had shown an increase over budgeted income.</p> <p>This expenditure increase is caused by increase of staff, high payment of external lecturers, increase in agreed service provision and increase in government expenditure.</p>	<ul style="list-style-type: none"> <li>• Finance section has been instructed to minimize gap between actual budget and expenditure in the future.</li> </ul>

No.	Query	Reply	Action taken								
6.	<p><b>Systems and Controls</b></p> <p>Deficiencies in systems and controls observed during the course of audit were brought to the notice of the Director General from time to time. Special attention is needed in respect of the following areas of control.</p> <table border="1" data-bbox="236 524 671 1937"> <thead> <tr> <th data-bbox="236 524 472 577">Areas of systems &amp; controls</th> <th data-bbox="472 524 671 577">Observations</th> </tr> </thead> <tbody> <tr> <td data-bbox="236 577 472 1032">(a) Control of advances &amp; petty cash</td> <td data-bbox="472 577 671 1032"> <p>Granting sub imprests exceeding the limit stated in financial regulation 371 92)</p> <p>Granting advances again to the same officer despite the advances obtained earlier had not been settled.</p> <p>Improper reimbursement of petty cash</p> </td> </tr> <tr> <td data-bbox="236 1032 472 1592">(b) Control of motor vehicles</td> <td data-bbox="472 1032 671 1592">Non completion of register of motor vehicles and log entries properly.</td> </tr> <tr> <td data-bbox="236 1592 472 1937">(c) Control of operations</td> <td data-bbox="472 1592 671 1937"> <p>Failure in returning library books on due date and non completion of Accession register.</p> <p>Improper implementation of agreements on security services and cleaning services</p> </td> </tr> </tbody> </table>	Areas of systems & controls	Observations	(a) Control of advances & petty cash	<p>Granting sub imprests exceeding the limit stated in financial regulation 371 92)</p> <p>Granting advances again to the same officer despite the advances obtained earlier had not been settled.</p> <p>Improper reimbursement of petty cash</p>	(b) Control of motor vehicles	Non completion of register of motor vehicles and log entries properly.	(c) Control of operations	<p>Failure in returning library books on due date and non completion of Accession register.</p> <p>Improper implementation of agreements on security services and cleaning services</p>	<ul style="list-style-type: none"> <li>Officers concerned have been directed not to issue advance unless the said payee is settle the first advances obtained. Advances are given to executive officers and there are such instances. Better control on advance payment has been introduced decentralizing duties among many officers. It is kindly informed that petty cash book related to Anuradhapura ATI is being maintained.</li> </ul> <p>It is informed that following controlling measures are adopted in relation to vehicles.</p> <ul style="list-style-type: none"> <li>- Maintaining a file on vehicles</li> <li>- All drivers are instructed to update running charts systematically follow up action is taken by officer concerned.</li> <li>- Running charts are orderly passed to external audit section through the internal audit section</li> <li>- A responsible officer involved with fuel filling</li> <li>- Taking needy action by holding inquiries at accidents</li> </ul> <p>Reminders have sent to students who failed to return books in due periods and - documents had updated while internal control is maintained in libraries.</p> <p>As security service contract period is expired, it had extended on monthly basis. Agreements could not sign due to failure to as bonds have to be brought monthly.</p>	<ul style="list-style-type: none"> <li>It is kindly informed that control on finance and bank is done by Internal Audit section in addition and instructions have been given. Action will be taken to iron out deficiencies of this nature.</li> </ul> <p>Log entries of vehicles have been updated and it is admitted that log entries of some vehicles have some deficiencies.</p> <p>Discussions on driver vacancies are underway regarding driver vacancies with Management Services Department.</p> <p>Some ATI Sections might have some failures as you have pointed out due to staff vacancies. Directions has given to minimize such as far as possible.</p>
Areas of systems & controls	Observations										
(a) Control of advances & petty cash	<p>Granting sub imprests exceeding the limit stated in financial regulation 371 92)</p> <p>Granting advances again to the same officer despite the advances obtained earlier had not been settled.</p> <p>Improper reimbursement of petty cash</p>										
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No.	Query	Reply	Action taken
	<p>Existence of variances between number of hours to be covered by lectures and number of hours actually covered.</p> <p>Failure in proper approving and updating registers relevant to the attendance of students and conducting lectures.</p> <p>(d) Accounting Systems</p> <p>Failure in making use of facilities of accounting package even though it can be used for several operating actives.</p> <p>Failure in applying security methods for preventing access without proper authority.</p> <p>Failure in accounting income and expenditure relevant to advanced technological divisions in the General Ledger, separately</p> <p>Issuance of several vouchers by same number and failure in signing by officers who prepare vouchers and officers who check them.</p> <p>Serialized journal vouchers had not been prepared for journal entries and non inclusion of supporting documents required thereon as well.</p>	<p>Tender called for selecting a cleaning agency for Dehiwala ATI was reviewed and institution was selected by tender review committee of the ministry. All tender documents were surrendered to head office for review. Entering into agreements got delayed due to delay on part of head office.</p> <p>Though some changes were effected on requirement in agreed services at Ampara ATI, it is kindly informed that nothing happened contrary to tender conditions.</p> <p>Though some deficiencies in existing accounting package are corrected. It is informed that needful action are taken to print cheques and receipts by ironing out all deficiencies in year 2016.</p> <p>There might be some deficiencies at Vavuniya ATI with lack of staff, they have been already corrected with intervention of internal audit.</p>	<p>All agreements have already signed and released everything. Even the bills have paid off.</p> <p>The agreement concerned has already signed.</p> <p>All accountants have been educated on internal controls to be up to final payments after working out vouchers and deficiencies are constantly attended by Director General.</p>



No.	Query	Reply	Action taken
	<p><b>e) Control of Stores</b></p> <p>Failure in balancing Inventory Books and retention of goods too, of which the guarantee period had expired without being made use of.</p> <p>Non inclusion of items accurately in the stock register owned by the Computer lab.</p> <p><b>f) Internal control</b></p> <p>Inadequate assignment of duties in respect of course fees and control of income.</p>	<p>Accountants and store keepers are there in ATIs. Directions and control systems on updating fixed asset and stock records have been introduced by Internal Audit Section.</p> <p>As no sufficient staff available at Anuradhapura, Samanthurai, Vavuniya, Batticaloa, Tangalle and Ratnapura ATI sections, proper duty sharing cannot be introduced. Due to this, same person has to engage in duties in Administration section, Accounting, student affairs etc. Duties of officers have been increased in phase of increase of student enrollment.</p>	<p>It is kindly informed that constant attention of Director General is drawn for correcting such deficiencies and even written warnings have given to officers.</p> <p>Special attention of Internal Audit Section is paid for minimizing deficiencies. It is kindly informed that good internal control could be administered by Head office by way of turning such Sections as institutes.</p>

